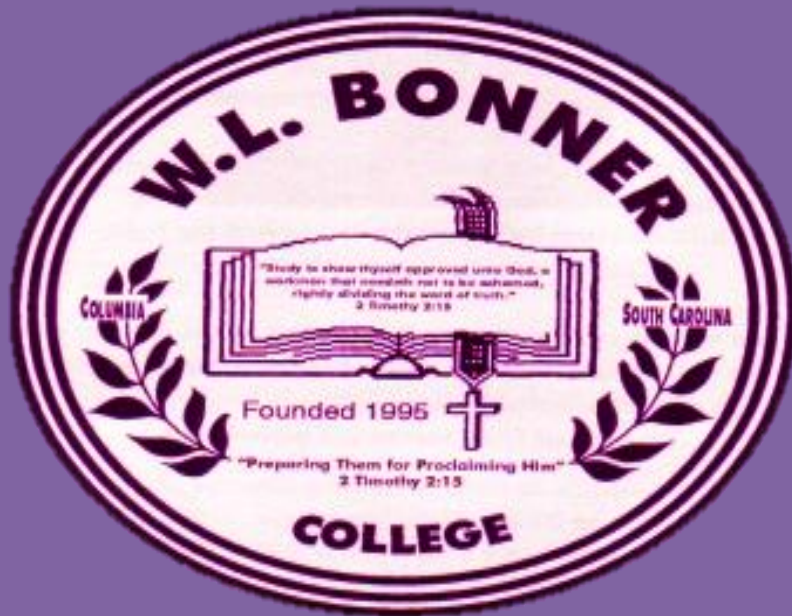


W.L. Bonner College

Academic Catalog



“Equipping
and preparing
them for
serving and
proclaiming
Him”

Fall 2014 ~ Spring 2017

Academic Programs

Biblical Studies

Global Missions

Pastoral Ministries

Women's Studies

Youth Ministries

Founded
September
15, 1995

4430 Argent Ct. ~ Columbia, SC 29203

Website: www.wlbc.edu ~ Phone (803)754-3950 ~ Fax: (803)754-9700

W.L. Bonner College

“Equipping and preparing them for serving and proclaiming Him”

**Founded
September 15, 1995**

4430 Argent Court
Columbia, SC 29203
Phone: (803) 754-3950
Fax: (803) 754-9700
Website: www.wlbc.edu

TABLE OF CONTENTS

INTRODUCTION

Why Choose W. L. Bonner College?	Page 1
Message from the Interim President	Page 2

DIVISION OF INSTITUTIONAL EFFECTIVENESS

College Accreditation and Recognition	Page 3
College Statement of faith	Page 3
College Denominational Relationships	Page 3
College Statement of Non-discrimination	Page 3
Policy and Procedural Exceptions	Page 3
Academic Limitations	Page 4
Catalog Rights	Page 4
Photographing of Employees and Students, Related Activities	Page 4
Assessment of Institutional Effectiveness and Performance	Page 4
Assessment of Learning Outcomes	Pages 4-5
College Statement of Mission and Purpose	Page 6
College Goals	Page 7
College Educational Objectives	Page 7
College Vision	Page 8
College Statement of Educational Philosophy	Page 8
College Governance	Pages 9-10
College Administration	Page 11

DIVISION OF INSTITUTIONAL RESOURCES

College Facilities	Page 12
Mission of Financial Services	Page 12
Goals and Objectives	Page 12
Student Tuition and Related Expenses	
Application Fees	Page 12
Tuition Fees	Page 12
Room and Board	Page 12
Graduation Expenses	Page 13
Student Activity Fee	Page 13
Technology Fees	Page 13
Transcript Fee	Page 13
Explanation of Fees	
Application Fee	Page 13
Tuition	Page 13
Student Activity Fee	Page 13
Transcripts	Page 13
Textbook and Supplies	Page 13
Financial Obligations	Page 13
Method of Payment	Page 14
Refund and Withdrawal Policies	Page 14

Office of Development and Fundraising

Mission	Page 15
---------------	---------

Vision	Page 15
Strategies for Achieving College Mission and Goals	Page 15
Institutional Partnerships and Relations	Page 15-17
DIVISION OF STUDENT AFFAIRS	
Mission	Page 17
Goals.....	Page 17
Objectives	Pages 17-18
Office of Enrollment Management	
Admissions Policy.....	Page 18
Admissions Procedures	Page 19
Transfer Students.....	Page 19
Early Admission of High School Students	Page 19
Student Assessment	Pages 19-20
Admission Testing (Student Assessment)	Page 20
Special Admission Procedures	
Re-Admission	Page 20
Re-admission for Students on Academic Suspension.....	Page 20
International Students	Page 20
Physical Examination	Page 21
Admission Decisions	Page 21
Acceptance	Page 21
Provisional Acceptance	Page 21
Orientation	Page 21
Office of Financial Aid and Assistance	
Institutional and Private Scholarships	Page 21
COOLJC International Missionary Department Scholarship	
Scholarship Application Process	Page 21
Awarding Criteria	Page 21
WLBC Alumni Scholarship	Page 22
Scholarship Application Process	Page 22
Awarding Criteria	Page 22
Satisfactory Academic Progress.....	Page 22
Office of Student Services and Activities	
Academic Advisement	Page 23
Academic Information Services	Page 23
Athletics and Physical Fitness	Page 23
Campus Bookstore	Page 23
Campus Organizations	Pages 23-24
Computer Services	Page 24
Health Examinations and Immunizations	Page 24
Housing	Page 24
Insurance	Page 24
Veteran's Assistance	Page 24
Writing Center	Page 24
Campus Environment	Pages 24-25

Student Conduct	Pages 24-25
Drug-Free Campus Policy.....	Page 25
Parking	Page 25
Safety	Page 25
Smoking	Page 25
Student Complaints	Page 25
Disciplinary Procedures	Page 25
Verbal Warning	Page 26
Written Warning	Page 26
Probation	Page 26
Dismissal	Page 26

DIVISION OF ACADEMIC AFFAIRS

Mission	Page 27
Goals and Objectives.....	Page 27

Office of the Registrar

Mission.....	Page 27
Student Enrollment Status	Page 27
Pre-Registration	Page 27
Registration	Page 27
Registration for Course and Degree Audits	Page 27
Class Attendance	Page 28
Course Cancellation.....	Page 28
Course and College Withdrawal	Page 28
College Leave of Absence.....	Page 28
Change or Declaration of Academic Major	Page 28
Declaration of Double Majors	Page 28
Examination Policy	Page 28
Grading Policy	Pages 28-29
Repeat Grade Policy	Page 29
Course Withdrawal	Page 29
Change of Grade	Page 30
Incomplete Work	Page 30
Incomplete Work Extension – Extenuating Circumstances	Page 30
Student Classification	Pages 30-31
Statement of Classification Clarity.....	Page 31
Academic Standing Delineation.....	Page 31
Academic Standing Regulations.....	Page 31
Academic Probation	Page 31
Academic Warning	Pages 31-32
Academic Suspension.....	Page 32
Academic Dismissal.....	Page 32
Plagiarism.....	Page 32
Academic Review Board Petition.....	Page 33
Transfer Credits.....	Page 33
Student Privacy Rights/Release of Student Information	Page 33
FERPA – Family Educational Rights to Privacy Act (1974)	Pages 33-35
Transient Agreement Policy.....	Page 34

Graduation Information	
Applying for Degree.....	Page 34
Commencement.....	Page 34
Program Course Substitution.....	Page 34
Graduation Honors Policy.....	Page 34
Graduation Expenses.....	Page 35
Non-Degree Seeking.....	Page 35
Transfer Course Work Applied toward Graduation.....	Page 35
Continuing Education Program	Pages 36-39
Program Mission and Purpose.....	
Program Goals and Objectives.....	
Continuing Education Concentrations.....	
DIVISION OF ACADEMIC INFORMATION SERVICES	
Office of Library Services	Pages 40
Office of Technology and Computer Services	Pages 40
Faculty Governance Committee	Pages 41-42
Academic Programs and Majors/Summary of Requirements	
Certificate of Christian Ministries	
Biblical Studies	Page 43
Global Ministries	Page 43
Ministerial Studies	Pages 43-44
Women’s Ministries	Page 44
Youth Ministries	Page 44
Associate of Religious Studies	Page 45
Bachelor of Religious Studies (Professional Majors)	
Biblical Studies	Page 46
Global Ministries	Page 47
Pastoral Ministries	Page 48
Women’s Ministries	Page 49
Youth Ministries	Page 50
Field Education Requirements.....	Pages 51-54
Course Descriptions	Pages 55-61
Academic Calendars	Pages 62-67

WHY CHOOSE W. L. BONNER COLLEGE

Bible-Centered Position

The Bible is the primary source for guidance in course construction, syllabi and other teaching materials. Truth is absolute and unchanging. Scripture is inspired (God breathed).

Godly Leadership

Administrators, faculty and staff are the living curriculum as lifestyles exemplify the teachings of Scripture.

Commitment to Prayer

Prayer is necessary in receiving direction and guidance from God in all decision-making matters.

Strong Families and Communities

Strong families and communities reflect God's relational and interpersonal relationship with humans.

Institutional Effectiveness

Continual evaluation of college's performance denotes the intent to achieve stated mission and goals in light of accreditation criteria and other standards.

Financial Responsibility and Stewardship

Good management of institutional resources is a demonstration of fiscal responsibility and servant leadership.

World Evangelization

Commitment to global missions and evangelism are reflective of the institution's mission to prepare men and women to proclaim and share the *Good News* both home and abroad.

Message from the Interim President



Dear Prospective Student. It is our hope that you are seriously considering answers to “why choose W. L. Bonner College (WLBC)?” Perhaps, it is the position that the Bible holds the answers to life’s problems and humanity’s perplexing needs. Or, you may be focused on exemplary leadership, a core value that is embedded within the Christian faith. Maybe it is the fact that decisions are made, only after prayerful consideration of the outcomes desired.

WLBC was built upon prayer, and the reliance upon the Holy Spirit for guidance in all matters and decision. As a WLBC *Warrior* (our newly adopted symbol and logos), stakeholders are keenly aware that God has equipped Christians to excel in the midst of adversity. Many applicants appreciate the institution’s view on the importance of the family; that strong families, as the bedrock of our society, enable stable communities.

As a potential student, your needs, goals, and aspirations, are of great concern to us. For continual and ongoing improvement of institutional performance, the evaluation process is approached with openness and honesty, and encompasses stakeholder involvement and participation, at all levels.

We pray that you will join us in our pursuit of excellence. As a *Warrior*, you will seek God’s perfect and divine will for your life. Though this catalog is designed to answer most questions about studying at this institution, please feel free to call upon our admission’s staff at (803) 754-3950, for information that is not readily available to you.

In His grip,

A handwritten signature in black ink that reads "Elaine McQueen". The signature is written in a cursive, flowing style.

Elaine McQueen
College Dean-Interim President

DIVISION OF INSTITUTIONAL EFFECTIVENESS

College Accreditation and Recognition

As a school that offers only religious or theological programs, W. L. Bonner College (WLBC) is exempt from South Carolina governmental oversight.

WLBC is currently an affiliate member of *The Association for Biblical Higher Education (ABHE)* and expects to seek accreditation 2015.

College Statement of Faith

The mission and vocation of W. L. Bonner College emerges out of the historical and theological vision of The Church of our Lord Jesus Christ of the Apostolic Faith, Inc. In keeping with this denominational connection, our theological perspectives are strongly rooted in the Holy Bible, the WORD of God. It is the first and final rule of faith and morals. Moreover, we are products of the evangelical witness of the Apostolic Pentecostal tradition in America. As such, we affirm the Oneness of God who has made Himself known as “Father in Creation”, “Son in Redemption”, and “Holy Spirit” who regenerates and infills the believer and superintends the body of Christ. Furthermore, we affirm the Incarnation, the Virgin Birth of our Savior, the death, burial and resurrection of the Lord Jesus Christ, the Second Coming of our Lord Jesus Christ, the Pentecostal experience of the infilling of the Holy Spirit with speaking in tongues, and the Charismata as set forth in I Corinthians Chapter 12. We believe that living a holy life is a biblical mandate.

College Denominational Relationships

W. L. Bonner College (WLBC) is affiliated with the Church of Our Lord Jesus Christ (COOLJC), the College’s sponsoring organization and major donor, whose headquarters is located in New York City. COOLJC was founded in 1919, having established supporting churches throughout the United States and foreign countries.

College Statement of Non Discrimination

W. L. Bonner College (WLBC) does not discriminate in admission on the basis of religion, race, creed, national origin, ethnicity, sex, age, marital status or disability. In addition, the College does not discriminate in employment on the basis of race, creed, national origin, ethnicity, sex, age or disability. *In compliance with Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, WLBC offers access and equal opportunity in its admission policies, academic programs and services, and employment.*

Policy and Procedural Exceptions

Exceptions to the policies and requirements in the Catalog are rarely granted. Students are advised that the policies and procedures of WLBC clearly identify personnel who have authority to make exceptions to policy. Students seeking any deviation from requirements in the Catalog should be certain they have received appropriate approval.

Academic Limitations

To ensure the highest quality education, WLBC sets certain limitations on its academic procedures. Please read the section below for current limitations.

Catalog Rights

Students admitted to WLBC are granted the right to complete programs as stated in the Academic Catalog at the time of initial matriculation to the program. As long as the student is eligible to re-enroll, he or she maintains these Catalog rights. The College reserves the right to change courses so long as the total number of credits required for completion of the program is not increased. A student who must re-apply for admission is readmitted under the terms of the Academic Catalog in effect at the time of readmission.

Photographing Employees, Students and Related Activities

WLBC often photographs its students, faculty and staff for college publications and public relations. Anyone who does not want his or her photograph used for these purposes should file a written request with the College's Administration.

Assessment of Institutional Effectiveness and Performance

W. L. Boner College (WLBC) employs an assessment method which ensures that the institution is in continual pursuit of achieving its stated mission, goals and program objectives, and improving performance at all levels: administrative effectiveness, student learning outcomes, and instructional leadership. The college's assessment document provides a detailed description of its evaluation process that includes the following:

- Institution-wide participation of both internal and external constituency (board, administration and staff, faculty, students, and contractors retained to perform services that are outsourced);
- Careful analysis of assessment data and results used to improve performance;
- Significant and meaningful evidence that flows from the assessment process utilized in determining the college's performance;
- An assessment and planning process that is systematic and ongoing, involving all division heads and coordinators of various services;
- A decision-making process that is driven by the college's mission, along with corresponding goals and objectives, and future planning that is based upon realistic resource projections.

Assessment of Student Learning Outcomes

Student learning is assessed across the curriculum in:

- Bible Knowledge
- Biblical Worldview
- Spiritual Formation

- General Knowledge
- Critical Thinking
- Communication Skills
- Critical Thinking/Problem Solving Skills
- Interpersonal Skills
- Values/Attitudes
- Social Development
- Learning Across the Curriculum

W. L. Bonner College

Statement of the Mission and Purpose

W. L. Bonner College is to equip and empower students with Christian values that are reflected in the Holy Scriptures, preparing them for service to the Church and community, through biblical instruction, ministry and vocational training, and general education in the context of the Apostolic-Pentecostal tradition.

College Goals

1. Prepare ministers, teachers, missionaries and lay persons to teach the principles of the Holy Scriptures; bringing glory to God at home and abroad;
2. Provide a setting for persons to develop and cultivate the critical and creative intellectual skills which are requisite for successful academic performance;
3. Create opportunities for students to develop general competencies necessary for earning a livelihood and functioning in society as productive citizens;
4. Challenge students to embrace the interconnectedness between good moral and spiritual values and rigorous intellectual discipline;
5. Create a nurturing environment that encourages students to perfect their spiritual gifts and talents, thus becoming good examples of true Christian spirituality and character;
6. Foster an environment which is conducive for the social and cultural development of all students, through extensive in-class and out-of-class activities;
7. Promote the wholesome qualities and values of the Apostolic-Pentecostal tradition in American religion, assisting students in comprehending the meaning and purpose of the Pentecostal experience as described in Acts 1-2, so that all may live a victorious Christian life.

College Educational Objectives

1. Students will bring glory to God to the ends of the earth through effective missions and evangelism strategies, teaching and preaching the Gospel of Jesus Christ, and witnessing of His saving grace and power.
2. Students will exhibit competence in defining and explaining the biblical and theological basis for all Bible-theology related courses.
3. Students will gain access to institutions in both public and private sectors, acquiring ministry opportunities as teachers, social workers, counselors and mentors;
4. Students will demonstrate life transformation and Christ-likeness through commitment and diligence through the study of God's Word, motivating others to think critically regarding its interpretation and meaning, and living a life that is reflective of the institution's core values;
5. Students will become good stewards of their talents and resources, building positive relationships with family and peers, utilizing their time well in serving God, family and others, and caring for the hurt and needy;
6. Students will build effective relationships with those who differ in ethnicity, age, gender and social strata, as they develop an appreciation for diversity;
7. Students will show sensitivity and reliance upon the Holy Spirit for direction in spiritual, personal and professional matters, demonstrating the fulfillment of promises communicated by Christ in the Gospels, that the Comforter, which is the Holy Spirit, would lead and guide us into truth and understanding.

College Vision

W. L. Bonner College aspires to be the college of choice for the members of its sponsoring organization and other denominations and independent churches, which are seeking higher education in the field of religious studies.

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Truth is absolute and unchanging and God is the ultimate reality, for He is the eternal Creator and Sustainer of His universe. As such, the mission, goals and objectives, core values and statement of faith are rooted in the Holy Scriptures. The Word of God is biblically integrated into all of life, for all truth is God's truth.

## **College Statement of Educational Philosophy**

**BOARD OF TRUSTEES**



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Manchester, CT  
Co-Convention Chairperson, COOLJC



**Ms. Lula Hammonds**  
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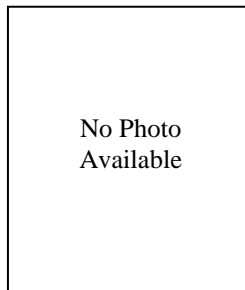
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Board Secretary  
Benedict College



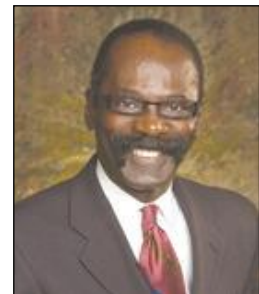
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**Bishop Clarence Groover**  
Board Committee Marketing &  
Technology Chair  
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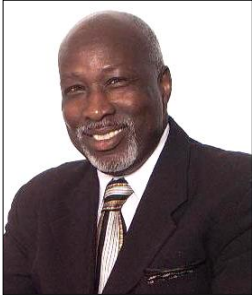


**Ms. Wanda Cox**  
Board Associate

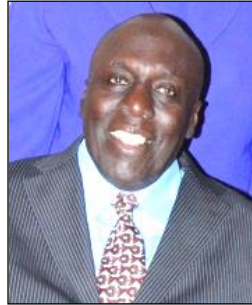


**Councilman Sam Davis**  
Columbia, SC  
City Councilman District 1

## BOARD OF TRUSTEES



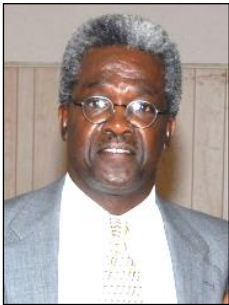
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**Board Associate**  
Regional Apostle, Region XI  
The Church of Our Lord Jesus Christ



**Mr. Robert Hunter**  
**Board Associate**



**Apostle Walter L. Jackson**  
**Board Associate**  
Regional Apostle, Region VIII,  
Church of Our Lord Jesus Christ



**Mr. Harry Middleton**  
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**Pastor David A. Smith**  
**Board Associate**  
SC Upstate Diocesan Bishop  
Church of Our Lord Jesus Christ



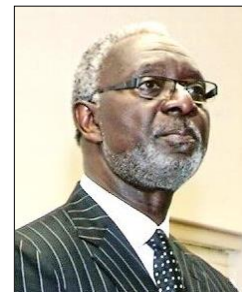
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**Board Committee Library Services Chair**  
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Technology  
Richland, School District



**Dr. Sheryl Johnson**  
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Academy K5 - 12



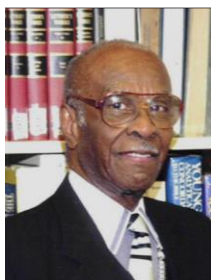
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**Board Committee Fundraising Chair**  
Physician, Elite Healthcare, Inc.,  
Jacksonville, FL



**Mr. Calvin Wright**  
**Board Associate**  
Executive Director of OCAB –  
Orangeburg-Calhoun-Allendale-Bamberg  
Community Action Agency, Inc.



## ADMINISTRATION AND STAFF



**Dr. William L. Bonner**  
President and Founder  
D. D. (Honorary)

**Ms. Elaine McQueen**  
College Dean / Interim  
President  
M. Div.



**Mrs. Sannie M. Wright**  
Director of Enrollment  
Management/Registrar  
M. Ed.

**Ms. Natacha Davis**  
Manager of Student  
Services/Financial Aid  
BRS



# DIVISION OF INSTITUTIONAL AND FINANCIAL RESOURCES

## College Facilities

W. L. Bonner College is located in the Eau Claire section of Columbia, South Carolina, which makes it very conveniently located five miles to Interstates 77, 26, and 20. The college's campus is comprised of an administrative building which houses Division of Student Affairs, Division of Academic Affairs, Division of Financial Management, a bookstore, computer lab, four classrooms and a multipurpose room (The President's Lecture Room). Located also is the RC Lawson Library which also houses four faculty offices. Three dormitories, along with the denomination's Retirement Center, is used to house on-campus students enrolled in traditional and non-traditional programs. Meal services, recreational and other co-curricular events are held in the WLB Family Life Center. For relaxation, meditation and social events students also spend time on Lake Refuge.

## Mission of Financial Services

The mission of financial services is to ensure the fiscal health of the institution and to assist in meeting the overall mission, goals and objectives of the institution.

## Goals and Objectives

- Manage the fiscal and business affairs of the College;
- Maximize the quality of services at the College at reasonable costs;
- Safeguard and protect the assets of the College;
- Develop a comprehensive and sound system for managing and promoting the interest of the College.

## Student Tuition and Course Fees

- Application fee .....\$30.00
- Re-admission fee .....\$30.00
- Late registration fee .....\$75.00

### Tuition per semester):

#### **Residency/Evening Program and Institute Program**

##### *Full-Time (12-18 Semester Hours)*

|                                             |                            |
|---------------------------------------------|----------------------------|
| Bachelor and Associate Degree Students..... | \$286.00 (per credit hour) |
| Certificate Students.....                   | \$286.00 (per credit hour) |

##### *Part-time*

|                                             |                            |
|---------------------------------------------|----------------------------|
| Bachelor and Associate Degree Students..... | \$286.00 (per credit hour) |
| Certificate Students.....                   | \$286.00 (per credit hour) |

#### **Non-traditional (Saturday Institute)**

|                           |                            |
|---------------------------|----------------------------|
| Certificate Students..... | \$207.00 (per credit hour) |
|---------------------------|----------------------------|

|                 |                            |
|-----------------|----------------------------|
| Audit Fee ..... | \$ 52.00 (per credit hour) |
|-----------------|----------------------------|

#### **Room and Board (per semester)**

|                                                 |            |
|-------------------------------------------------|------------|
| On-Campus Residency Program (Housing and Meals) | \$1,288.00 |
| Institute Program (Housing and Meals)           | \$ 604.00  |
| Saturday Institute Program (Housing and Meals)  | \$ 324.00  |

**Graduation Expenses**

(Graduation fees must be paid by the application deadline indicated for each term in the 2003-2006 Calendar)

|                                     |          |
|-------------------------------------|----------|
| Graduation fee .....                | \$ 38.00 |
| Late graduation fee .....           | \$ 53.00 |
| Certificate .....                   | \$ 38.00 |
| Associate of Religious Studies..... | \$ 45.00 |
| Bachelor of Religious Studies.....  | \$ 53.00 |

Additional graduation expenses include regalia, invitations, and photographs. These will be posted each academic year.

**Student Activity Fee** (per semester) ..... \$ 58.00

**Technology Fee** (per semester) ..... \$ 86.00

**Transcript Fee** (per semester..... \$ 3.00

Diploma, transcripts, or academic records will be provided only for students who have cleared financial obligations to the college.

**Explanation of Expenses**

**Application fee**

The applications must be accompanied by a non-refundable payment of \$30.00.

**Tuition**

Tuition and fees must be paid before registering for classes.

**Student Activity Fee**

The student activity fee, due each semester, is used to fund social, recreational and co-curricular programs, student missions, and miscellaneous expenses for student organizations.

**Transcripts**

Students who are not financially obligated to WLBC are entitled to one free academic transcript. Additional transcripts cost \$3.00.

**Textbooks and Supplies**

Students are responsible for all necessary books and supplies. Textbooks may be purchased from the Campus Bookstore on Monday through Friday, 10:00 a.m. until 5:30 p.m.

**Financial Obligation**

Upon registration, students become financially responsible for their charges for the entire semester. Withdrawal from the college does not relieve any student of these obligations.

## **Method of Payment**

Tuition and fees can be paid by cash, check, money order, credit card (MasterCard or VISA), or VA (veteran) benefits.

A \$25 fee will be charged for dishonored checks.

A student choosing to pay by any means other than cash must show positive identification.

Students may also receive a payment plan of at least 40% of their total account balance at registration, and sign a promissory note agreeing to make regular payments, not to exceed four payments throughout the remainder of the semester for paying balance in full by the last day of the semester.

## **Refund and Withdrawal Policy**

It is the policy of WLBC that students, or appropriate sponsoring parties, receive a fair and equitable refund of tuition fees and other institutional charges upon complete withdrawal from the College.

First-time attendees of the College who withdraw before 60% of the first term has been completed will receive a pro rata refund of tuition fees and other institutional charges in accordance with applicable federal rules and regulations.

The pro rata refund is calculated as follows: divide the number of weeks not completed in the term by the total weeks in the term; round this percentage down to the next 10%; and multiply this percentage (which must be 40% or higher) by the total tuition fees and other institutional charges. All other attendees withdrawing prior to the end of a term will receive a refund of all or a portion of their tuition, fees and other institutional charges according to the following schedule:

### **Refund for Student-Initiated Course Change or Withdrawal**

Students wishing to drop/add/withdraw from a course or from the college should obtain and complete a Drop/Add/Withdrawal Form. These forms are available from the Registrar's office.

### **Withdrawal of Net Reduction of Credit Hours**

| <b><u>Withdrawal from the College On or Before:</u></b>                    | <b><u>% of Charges Refunded</u></b> |
|----------------------------------------------------------------------------|-------------------------------------|
| First Day of Classes                                                       | 100%                                |
| 1 <sup>st</sup> through 10 <sup>th</sup> calendar day after classes start  | 75%                                 |
| 11 <sup>th</sup> through 20 <sup>th</sup> calendar day after classes start | 50%                                 |
| 21 <sup>st</sup> through 30 <sup>th</sup> calendar day after classes start | 25%                                 |
| More than 30 calendar days after classes start                             | 0%                                  |

## Office of Development and Fundraising

### Mission

The mission of the Office of Development is to foster advancement of the mission, vision, and goals, through friend-raising, connecting with leaders and laity among academic, athletic, church, and civic community.

### Vision

The Office of Development will demonstrate and exemplify good stewardship, integrity, and honesty with partners and supporters, in both generating and managing institutional resources.

### Strategies for Achieving the Mission of the College

- Establish and strengthen those existing relationships and partnerships with the academic, athletic, civic, and church communities,
- Connect with Alumni Association, as a viable source in development and fundraising activities, strengthening affinity for the College,
- Continuously labor to identify institutions and organizations that participate in matching gifts programs to assist in achieving institutional goals and objectives,
- Work closely with the President to cultivate relationships that will lead to major gifts for the College,
- Remain apprised and knowledgeable of changing trends among higher education institutions for development and fundraising.

### Institutional Partnerships and Relationships

The College, in partnering with some former Harlem Globetrotter Legends, inducted seven of these basketball legends and philanthropists, into its WLBC Hall of Fame, February 7, 2014: (top row left to right); Robert McCullough, Sr. (*Each One Teach One*); Frank “Shake N Bake” Streeby (*Youth Basketball of America*); Robert “Zorro” Hunter (*Champion4Champions*); Larry “Gator” Rivers (*Gator Ball Academy*); (bottom row left to right) Bruce “Sugar Bear” Capers (*Capers Enterprise*); Harry Middleton (*Retired Military and Youth Advocate*); and, Tommy “Hawk” Long (*Community Initiative Project*).





These former Harlem Globetrotter Legends travel with the College to various cities, connecting with Alumni members, and development coordinators, hosting Celebrity Game Weekends, which encompass VIP Basketball and Awareness Clinic, VIP Pre-Game Reception; and Celebrity Basketball Game between Legends and Exhibition Team.

**The First Annual Golf Tournament was held at the Oak Hills Golf Club, August 21, 2013.**



**The Second Annual Golf Tournament was held at the Oak Hills Golf Club, May 23, 2014.**





*WLBC Board of Trustees, administration, denominational sponsor, and community leaders, support the year-end golf tournament hosted by the College*

## DIVISION OF STUDENT AFFAIRS

### **Mission**

The mission of the Division of Student Affairs is to provide appropriate programs that support the mission of the school and assist in meeting the goals and objectives of students.

### **Goals**

1. Implement curricular and co-curricular programs that prepare students for their area of vocation or services;
2. Provide support services for students while enrolled at the College;
3. Establish programs that allow students to perform ministry in church and community settings;
4. Train students for leadership within the college and in ministry settings.

### **Objectives**

- Students will obtain meaningful employment in Church and community settings;
- Students will receive financial support in the form of Title IV (Pell Grant and Stafford Loan) funding and college work study to fund their educational program;
- Students will develop piety and diligence to Christ and His kingdom through service in Christian ministry projects;
- Students will serve the institution through work study opportunities and volunteer assignments.

## **Office of Enrollment Management**

### **Admission Policy**

Applicants should be devoted to diligently studying the Word of God with the intent to apply the biblical truths to holy living and serving to glorify God.

The basic criterion for selection of student includes the following:  
Satisfactory evidence of a Christian commitment to the will of God;

Evidence of the ability to meet the academic requirements of W. L. Bonner College;

- A minimum high school or post-secondary grade point average of 2.0, or above
- Scholastic Aptitude Test (SAT) of 700 or American College Test (ACT) of 17 (for degree-seeking candidates only).

Provisional admission may be granted in cases where significant time and/or life transformation has occurred since the student's academic record was established. Students who are 26 years of age or older are not required to take SAT or ACT exams.

Graduation from an accredited secondary school or a certification of high school equivalency or a G.E.D. certificate;

1. Applicants may request a copy of our policy by writing the Admissions Office at 4430 Argent Court, Columbia, South Carolina, 29203, or calling (803) 754-3950.



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2. Race, nationality, ethnic origin, sex, or disabilities are not factors in our selection process.

### **Admission Procedures**

*Application Form and Fee* -- to request an application for admission and other pertinent documents, please write to Director of Admissions, 4430 Argent Court, Columbia, South Carolina 29203; send completed application form, one page essay of Christian experience, and a non-refundable fee of \$30.

*Transcripts* – Using the provided transcript request forms, request that official transcripts be sent directly to the Office of Admissions from the last high school or from all colleges attended.

### **Transfer Students**

The Director of Enrollment Management will complete the official transcript evaluation of previous college credits after the student has been accepted. Credits may be received for those students who are transferring credits (major or elective) of course work performed at 2.0 or better. Credits earned at other accredited institutions (or institutions that are not accredited, but has USDE or CHEA approval) with a C or better may be transferred toward student's program of study at WLBC. Courses must be parallel or equivalent to the core curriculum of the student's major program of study. Courses that are not parallel or equivalent may be received as elective credits up to the limit of electives for the particular program in which the student enrolls at WLBC.

Only credits earned and accepted towards a degree will be recorded on the W. L. Bonner transcript as transfer work (the student's previous grade point average (GPA) is not included); however, academic status is determined by cumulative accepted transfer credits, along with those quality hours attempted at W. L. Bonner College

*References* – three letters of recommendation from individuals who have knowledge of applicant's spiritual development and commitment, as well as academic potential is required: pastoral, professional and personal.

*Placement/Proficiency Testing* – All students who have not attended colleges beyond high school are required to take pre-examinations in English. All students are required to take pre examinations in Bible/Theology. A post-examination will be given at the completion of their program.

*Registration* – All students must finalize their registration by completing the registration and any other applicable documentation, paying all necessary fees.

### **Early Admission of High School Students**

High school juniors and seniors are allowed to take an English course (or another special approved course) at WLBC while still enrolled in high school. This is allowed in public institutions. (*See Admissions – Special Admissions Section*)

### **Student Assessment**

WLBC faculty and staff value quality in programs and services and continually strive to improve all aspects of the college community. Assessing student-learning development, satisfaction and outcomes is essential to assessing the effectiveness of the college and is therefore, part of the educational program. From application through graduation and beyond, students will participate in a series of tests, surveys and competency demonstrations designed to:

1. Assess students' background and academic skills for accurate advisement and course placement at entry;
2. Obtain information about student satisfaction with college processes, programs and services; and,
3. Measure competencies students have achieved academically and personally while in college.

### **Admission Testing**

Applicants are admitted to WLBC based on successful previous college course work, Scholastic Aptitude Test (SAT) or American College Test (ACT) scores. Students seeking admissions to WLBC must also take a Bible proficiency examination and the CAAP College Assessment of Academic Proficiency (CAAP) at the beginning and end of their program.

### **Special Admission Procedures**

#### **Re-admission**

Former WLBC students who wish to re-enroll must re-apply and receive academic advisement prior to re-entry. The college reserves the right to refuse readmission to any applicant who has an unacceptable academic or conduct record. Individuals with financial obligations to the college must resolve these obligations before they will be allowed to register for classes.

Students must re-apply through the Admissions Office and pay all necessary fees if they have not been enrolled for two consecutive regular terms. A non-refundable fee of \$30 will be assessed. The applicant will be advised of any special requirements concerning re-admission.

#### **Re-admission for Students on Academic Suspension**

Students suspended for academic reasons must reapply for admission and complete a *Petition for Readmission* following a suspension period of at least one term. Additional testing may be required. Specific information concerning readmission of suspended students is available from the Registrar's Office.

#### **International Students**

In addition to meeting the regular college and program admission requirements, international applicants must also meet the following requirements for an Immigration and Naturalization form I-20 or I-20P is required:

1. Be 18 years old or present evidence of successful completion of a secondary level program. This evidence must be in the form of a transcript or other traditional document from the institution. The document(s) must be accompanied by a certified English translation, if not in English.
2. Score a minimum of 500 on the paper version or 173 on the computer version of the Test of English as a Foreign Language (TOEFL).
3. Provide evidence of financial support.
4. Deposit two semesters' advance tuition in an escrow account.

Additional information about international admissions can be obtained from the College's Admission's Office.

### **Physical Examination**

A statement of good physical health, accompanied by immunization records is required for admission. If students do not have proof of insurance they are required to purchase plan through the college.

### **Admission Decisions**

Following thorough processing of all admission applications the admissions office will notify each applicant regarding admission decisions as follows:

#### **Acceptance**

Processing of applications cannot be completed until the Admissions Office has received all necessary documentation. Applicants accepted will be notified in writing within a reasonable time period after all forms have been received and reviewed.

#### **Provisional Acceptance**

Students who do not meet minimum qualifications for acceptance may be accepted on a provisional basis for one semester. These students may take up to nine (9) credit hours, and must also maintain at least a 2.0 GPA (Grade Point Average) for all course work.

#### **Orientation**

Student orientation is designed to inform all students – recent high school graduates, returning students and retirees, as well as those with special needs such as foreign students and students with disabilities – of the services offered by the college. Orientation gives students information on college services, campus organizations, financial and college success strategies. Orientation is also an occasion to learn about the college campus. Students are informed regarding academic advisement and the next steps in the enrollment process.

### **Office of Financial Aid and Assistance**

The Financial Aid Office staff is committed to providing quality services to students, the college and the community. Staff members are dedicated to aiding students with their financial needs (assisting with preparation of documentation, budgeting, etc.) and serving the community in which the college is located.

In August 2013, W. L. Bonner College made a decision to withdraw, both temporarily voluntarily, from Title IV Participation; however, the College does offer scholarships, generated through its denominational sponsor, other institutions, and individuals. The College will seek to resume Title IV participation by 2016. Waivers are awarded to a small percentage of the student body, especially those receiving financial aid, prior to the withdrawal by the College.

#### **Institutional and Private Scholarships**

Currently, the College offers scholarships generated by denominational supporters and individuals, to eligible and qualifying students. Waivers are also available to a small percentage of the student population.

***COOLJC International Missionary Department \$10,000 (4 awards at \$2,500)***

#### **Awarding Criteria:**

- Enrolled in Women's Ministries or Global Missions Programs;
- Seeking Certificate, Associate, or Bachelor Degree;
- Must maintain a Grade Point Average (GPA) of 3.0 or above.

### **W. L. Bonner College Alumni Scholarship \$3,000 (2 awards at \$1,500)**

Awarding Criteria:

- Enrolled in any Program of Study;
- Seeking Certificate, Associate, or Bachelor Degree;
- Must maintain a Grade Point Average (GPA) of 3.0 or above.

### **Application Process for Scholarships**

Information on scholarships can be obtained by calling the Office of Admissions, at (803) 754-3950.

### **Financial Aid – Satisfactory Academic Progress**

#### **Cumulative Grade Point Average (GPA)**

Students who fail to earn the required GPA as specified will be placed on academic probation during the next term in which they enroll at the college. Students in all programs who are placed on probation will be reviewed at the end of the probationary term enrolled. Students who fail to obtain the minimum cumulative GPA will lose scholarship eligibility and will be required to submit an “Appeal Request form” to Financial Aid Services.

| Classification | Tot Hours Attempted | Cleared Status Minimum | Probation Up to 3 Consecutive | Suspended One Semester | Dismal Permanent Unless Readmitted by ARB |
|----------------|---------------------|------------------------|-------------------------------|------------------------|-------------------------------------------|
| Freshman       | 3-31                | 1.80                   | 1.70-1.79                     | LT 1.70                | LT 1.70                                   |
| Sophomore      | 32-54               | 1.89                   | 1.80-1.88                     | LT 1.80                | LT 1.80                                   |
| Junior         | 55-84               | 1.99                   | 1.90-1.98                     | LT 1.90                | LT 1.90                                   |
| Senior         | 85 up               | 2.00                   |                               | LT 2.00                | LT 2.00                                   |

Chart reflects cumulative statistics:

*LT* = Less Than

*Total Hours* = Cumulative hours pursued (not earned)

*ARB* = Academic Review Board

## Student Services and Activities

### Academic Advisement

All students enrolled at WLBC will be assigned an academic advisor. The academic advisor will aid and assist the students through their program of study in an organized fashion in order to alleviate registration conflicts. Furthermore, the academic advisor will also serve as a spiritual counselor to students as long as their enrollment is validated. Hours for advisement and names of advisors will be posted on the door of the Administration Office.

### Academic Information Services

A Computer Lab is available to the students at WLBC. This computer center has been created to alleviate the burden of having to locate computers to use as word processors. They are equipped with the latest state-of-the-art software such as Microsoft Word, Excel, PowerPoint, WP 6.0, Q&A, and HG. Internet access is also provided.

### Athletics and Physical Fitness

WLBC students are encouraged to participate in intramural and extramural programs at the Family Life Center. The recreational and social programs consist of skating, basketball, jogging, volleyball, aerobics, and other wholesome activities that promote quality health.

### Campus Bookstore

A campus bookstore is located at WLBC. Students may purchase their course textbooks and other supplies: Bibles, novelties, Christian music cassettes and videos, sermons, etc. Tee shirts and sweat shirts, jackets and other items are also available. Students may make purchases using cash, Visa, MasterCard or Discovery Card.



### Campus Organizations

- **Student Government Organization (SGO)**

Students have the opportunity to participate in student leadership programs through the Student Government Organization (SGO). This governing board provides students a voice in college governance, campus concerns and student affairs. SGO is also the umbrella structure for all WLBC student guilds and organizations. Representatives of each student organization sit on the SGO as voting members. Any student may attend SGO meetings and voice concerns as a nonvoting member. The SGO sponsors community services projects and supports student activities programming. The SGO President attends the WLBC board meetings and serves as an advisor on student issues to the Director of Student Affairs. The SGO also appoints students to college standing and ad hoc committees.
- **Student Prayer and Missions Team**

SPMT (organized in 2001) is a campus organization designed to conduct corporate prayer meetings and special worship services among student body, faculty and staff. The organization led the college in its first global missions trip to Port-Of-Spain, Trinidad April 2008.

- **Delta Epsilon Chi Honor Society**  
Delta Epsilon Chi Honor Society is a national society that honors high scholastic achievers enrolled in accredited institutions. The organization was formed July 2008.
- **Literary and Debate Team**  
The Literary and Debate Team is organized to enhance critical thinking and research skills among students. Members prepare topics that are carefully researched, organized and prepared to defend.

### **Computer Services**

WLBC has a computer lab equipped with state of the art equipment and software. Facilities are equipped to accommodate a class of 25 students simultaneously. In addition 15 students may use the computer lab at one time. A systems analyst is available as an instructor and to assist students with any difficulties that may occur while completing coursework assignments.

### **Health Examinations and Immunizations**

WLBC provides students with information regarding access to health care facilities, and also helps to educate them on health awareness issues. Any student requiring immediate medical treatment at an emergency center, hospital, or physician's office, should contact the housing director. The students are responsible for personal medical expenses.

### **Housing**

WLBC residency students are housed at the student dormitory and apartments provided through the sponsoring organization (COOLJC).

### **Insurance**

Group student health insurance is not provided directly by WLBC, however, the college providing information for individual and group insurance plans offered by various providers. Students interested in obtaining group health insurance can obtain information on health insurance providers from the Office of Student Affairs.

### **Veteran's Assistance**

Eligible students may receive veteran's benefits by contacting the College's Financial Aid Office. The office assists those already admitted to the college as well as those who are seeking admission.

### **Writing Center**

The Writing Center (WC) provides assistance to students by proofreading written assignments, teaching, and consulting with students regarding their performance. The students submit their essays, reports, papers, and other writing assignments to the lab director. They participate with the proofreading/reviewing/editing process, and should complete additional assignments.

### **Campus Environment**

#### **Student Conduct**

W. L. Bonner College intends to provide a campus environment conducive to learning and to the successful attainment of student goals. Respect for the rights of others, openness to new and different ideas, acceptance of individuals from different backgrounds and cultures, and belief in the worth and dignity of all people are

encouraged. The College's Student Handbook and Code of Conduct reinforce this concept and outline the rights and responsibilities of students.

### **Drug-Free Campus Policy**

In accordance with the Drug Free Schools and Communities Act Amendments of 1989, WLBC has implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees.

College standards of conduct clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol on college property or as part of any college activity. Sanctions, up to and including expulsion, termination of college employment and referral for prosecution, will be imposed for the violation of these standards. A complete description of the applicable legal sanctions, the associated health risks of alcohol and drug abuse, and the counseling, treatment and rehabilitation programs available to students, is provided in the WLBC Student Handbook, which may be received from the Office of Student Affairs.

### **Parking**

Students are not required to register their vehicles to park on campus property. All students may park in areas not reserved for permit only (faculty and staff) visitors, handicapped, loading zones, etc.

### **Safety**

WLBC complies with guidelines of the Environmental Protection Agency (EPA) and the Federal Occupational Safety and Health Act (OSHA) to insure a safe environment. When necessary, personnel are required to wear protective equipment to prevent injury. The cost of equipment is listed under the specific curriculum in this catalog, or can be obtained from the bookstore. In addition, WLBC adheres to the guidelines of the Campus Security Act. Campus security information is available to all students and applicants at the Office of Student Affairs.

### **Smoking**

In the interest of health and to create a smoke-free environment, smoking in all buildings as well as the campus grounds, is expressly prohibited at WLBC in dormitories, office buildings, cafeteria, and gymnasium.

### **Student Complaints**

As members of the academic community, students are entitled to all rights and responsibilities accorded them by the laws of this community. The process by which students may file grievances concerning harassment, discrimination and other matters or appeal academic decisions is outlined in the WLBC Student Handbook, which may be obtained through the Office of Student Affairs.

### **Disciplinary Procedures**

W. L. Bonner College offers fair treatment to all students in disciplinary matters. Should difficulties arise from students' failure to abide by the code of ethics set forth by the institution, the following disciplinary actions will be initiated.

**Verbal Warning** - the students shall be given a verbal explanation of the problem behavior, including an explanation of W. L. Bonner College's policy regarding inappropriate behavior. In addition, the students will be advised of the consequences of

further infractions of the policy in question. If no further problems occur with regard to the issue raised at the verbal warning stage, no further disciplinary action will be taken.

**Written Warning** - If the problem persists, the students may be given a written explanation of the problem behavior, including an explanation of W. L. Bonner College policy regarding such behavior. In addition, the students will be advised that continuation of the problem behavior may lead to probation or suspension. The students will be given an opportunity to change the unwanted behavior and, if the behavior does not reoccur, no further disciplinary action will be taken.

**Probation** – Depending on the severity of the problem at any point after a verbal warning and written warning have been issued, the students may be placed on probation for a period of one semester during which time immediate suspension or dismissal may occur.

**Dismissal** - If verbal and written warnings fail to bring about a change in the undesired behavior, the students will be dismissed from WLBC.

W. L. Bonner College reserves the right to bypass any disciplinary step, and base its decision on the severity, frequency, or combination of infractions, when circumstances warrant immediate action. Students who are dissatisfied with the disciplinary action of his/her instructor (excluding dismissal), may file an appeal in accordance with established policy as stated in the Student Appeal section of the Code of Conduct manual. All appeals must be submitted to the Office of the Dean.



## **DIVISION OF ACADEMIC AFFAIRS**

### **Mission**

The mission of the Division of Academic Affairs is to provide the institution with appropriate curricular structures and content to achieve its mission.

### **Goals and Objectives**

Advise students in selecting programs of study that train them for their area of ministry;

1. Assist students in developing goals that help in meeting their ministry aspirations;
2. Develop strategies and methods for achieving the mission and goals of the
3. academic affairs program
4. Ensure the accuracy and integrity of academic records;
5. Employ methods for achieving both departmental and initial goals;
6. Offer programs that assist students in achieving their ministry and vocational goals.

## **Office of the Registrar**

### **Mission**

The mission of the Office of the Registrar is to implement and facilitate policies and procedures as set by the College, state and federal government, and make recommendations for changes as necessary; to provide well-kept and accurate student records; and to provide good customer service

### **Student Enrollment Status**

#### **Full-time**

A student registered for twelve or more semester hours

#### **Part-time**

A student registered for six – eleven or fewer semester hours

#### **Less than Part-time**

A student registered for less than six semester hours

#### **Pre-registration**

Registration packets will be provided to all students (those currently enrolled and those who are newly accepted) prior to the official registration period. The pre-registration for subsequent semesters will take place prior to the end of the current semester.

#### **Registration for Classes**

Entering students will register for courses during the orientation period. Prior to registration, students will receive instructions on the registration process and guidance concerning courses and particular programs of study.

#### **Registration for Course and Degree Audits**

Students desiring to audit a course may do so on a space available basis two days after late registration. Dates and times are published in the Class Schedule. All requests must be made by the first day of class. Course tuition and applicable fees apply.



### **Class Attendance**

Students are not allowed more than three absences during the semester. Students who miss more than three days from class must submit documentation of extenuating circumstances such as bereavement, severe illness, etc. Academic field trips are permitted. However, unexcused absences will result in the lowering of the course grade. It is the responsibility of instructors to document students' attendance for the purpose of calculating grades.

### **Course Cancellation**

Courses without adequate enrollment are subject to cancellation.

### **Course and College Withdrawals**

Students who must withdraw from classes or from the College for any reason must complete a class and/or college withdrawal form. Course and College Withdrawal forms are kept in the Office of the Registrar. Additional documentation may be required as necessary.

### **College Leave of Absence**

Students who must delay continued enrollment for at least one academic year for reasons beyond their control, but wish to remain in their current curriculum catalog may request leave of absence from college. Leave of Absence forms are kept in the Office of the Registrar and must receive approval. Reasons can be (1) course(s) needed not being offered during current semester (2) emergency sick leave (3) financial circumstances, etc. All requests for leave of absences must be documented using appropriate forms.

### **Change of Academic Major**

Students desiring to change their program of study after enrolling should follow these steps:

1. Complete a *Change of Academic Major* form in the Registrar's office.
2. Consult the Department Coordinator for approval of change.
3. Upon completion of the form and approval of the change, information will be forwarded to the Registrar's Office, where the student's major will be officially changed. Information on the change of major will be forwarded to the new department, the former department and other offices, as appropriate.

### **Declaration of Double Major**

Students may declare two (2) majors, but only the primary major will be recognized for the degree. The student must apply for readmission to declare second major after receiving his/her first degree.

### **Examination Policy**

Examination dates will be provided in a syllabus designed by each instructor. Tests may be made up if prior permission has been given by the professor, or in the cases of extreme illness, bereavement, or other emergencies.

Re-examinations must be taken within two weeks following the regularly scheduled examination or at the discretion of the professor.

### **Grading Policy**

All grades are permanently recorded on students' academic transcripts and become a part of their scholastic record. An unsatisfactory grade ("D" or "F") in a course must remain on the transcript and is used in calculation of the students' grade point ratio. However, if students

repeat a course, the new grade replaces the unsatisfactory grade for GPA calculations, but both grades remain a permanent part of the student's transcript.

Grade reports are mailed to students within four weeks after the end of each term. Faculty members have a maximum of two weeks after the final examinations to report course grades.

### **Description of Current Grading System**

| <b><u>GRADE</u></b> |          | <b><u>EXPLANATION</u></b>    | <b><u>POINTS PER SEMESTER</u></b> |
|---------------------|----------|------------------------------|-----------------------------------|
| <b><u>HOOR</u></b>  |          |                              |                                   |
| A                   | 95-100   | Excellent                    | 4.0                               |
| A-                  | 91-94    |                              | 3.7                               |
| B+                  | 87-90    |                              | 3.3                               |
| B                   | 82-86    |                              | 3.0                               |
| B-                  | 78-81    | Good                         | 2.7                               |
| C+                  | 75-77    |                              | 2.3                               |
| C                   | 72-74    | Satisfactory                 | 2.0                               |
| C-                  | 69-71    |                              | 1.7                               |
| D+                  | 66-68    |                              | 1.3                               |
| D                   | 63-65    | Passing                      | 1.0                               |
| D-                  | 60-62    |                              | 0.7                               |
| F                   | 59-Below | Failure                      | 0.0                               |
| I                   |          | Incomplete                   |                                   |
| INC                 |          | Incomplete                   |                                   |
| CR                  |          | Credit – Pass                |                                   |
| NCR                 |          | Credit - Fail                |                                   |
| S                   |          | Satisfactory                 |                                   |
| U                   |          | Unsatisfactory               |                                   |
| VWD                 |          | Voluntary Withdrawal Passing |                                   |
| W                   |          | Withdrawal                   |                                   |
| WP                  |          | Withdrawal Passing           |                                   |
| WF                  |          | Withdrawal Failing           | 0.0                               |
| VWF                 |          | Voluntary Withdrawal Failing | 0.0                               |
| AU                  |          | Audit                        |                                   |
| AUF                 |          | Audit Fail                   |                                   |

### **Grade Repeat Policy**

When a course is repeated, all grades will be entered on the student's permanent academic record. Certain departmental requirements may limit the number of times a course may be repeated. Though the repeated course is utilized in assessing student's academic progress, the original grade will also remain a part of the student's permanent academic transcript.

### **Course Withdrawal**

If it is essential for students to drop a course after classes have begun, the necessary procedures must be followed. An Add/Drop form must be obtained from the Office of the Registrar during the late registration period, and authorization must be obtained from the advisor. Students withdrawing from classes beyond the late registration dates are subject to withdrawal grades based on the delineation schedule listed below. (See policy on student refunds) Exact refund schedules will be listed in the Schedule of Classes & Registration and Informational Guide each semester.

| <b>Grade</b> | <b>From</b> | <b>To</b> | <b>After this date Assigned Grade will be</b> |
|--------------|-------------|-----------|-----------------------------------------------|
| <b>W</b>     |             |           | <b>WP/WF</b>                                  |
| <b>WP</b>    |             |           | <b>WF</b>                                     |
| <b>WF</b>    |             |           | <b>WF</b>                                     |

Withdrawal grade after the first four weeks of classes assign a WP or WF depending on the students' pass or fail status.

*W* – Students who withdraws from class within the first four weeks of class - (Resident students only). Students in the Institute program (within the first 5 days and Saturday Institute programs the first month only)

*WP* – Student is passing course

*WF* – Student is failing course (Note: Within the last six (6) weeks of school a WF Grade will be assigned even if the student is passing the class unless extenuating circumstances exists and is approved (Resident students only); students in the Institute and Saturday programs – within the last month unless extenuating circumstances exists. Specific dates will be listed in the Schedule of Classes & Registration and Informational Guide each semester.

### **Change of Grade**

In order to change a grade, there must be written justification from the instructor, which must accompany the Change of Grade form approved by faculty chair and the dean. The dean must approve grades submitted more than three (3) weeks after the deadline for reporting grades. Change of Grade forms are housed in the Office Registrar and must be returned to that office after the dean's approval.

### **Incomplete Work**

All work required in a course is due by the end of the term. Incomplete grades ("I") are given only when emergencies or physical difficulties prevent students from completing their work. Any coursework incomplete at the end of the term may be made up only at the discretion of the instructor and in accordance with his or her instructions. A grade penalty may be assessed even though the student is allowed to make up the work. Any grade of "I" (Incomplete) must be removed within ninety (90) days following the end of the term or the grade automatically becomes an "F."

### **Incomplete Work Extension – Extenuating Circumstances**

The student may receive an extension to remove incomplete grades for courses pursued only if it is determined that extenuating circumstances exist.

*Note:* Special circumstances will only include situations beyond that student's control and approval will be based on evidence provided by the student. If other evidence exists that would not substantiate such approval, the request will be denied.

### **Student Classification**

#### **Freshman**

A high school student who has graduated or presents satisfactory scores on equivalency examinations;

## **Sophomore**

A student who has completed 32 to 54 semester hours who wishes to earn the Associate degree must have completed 62 hours with a grade-point average of 2.0 or better;

## **Junior**

A student who has been accepted into the Degree program and who has completed 55 to 84 semester hours

## **Senior**

A student who has completed at least 85 semester hours, has a grade-point average of at least 2.0, and is making satisfactory progress toward meeting all graduation requirements.

## **Academic Standards Information**

### **Statement of Classification Clarity**

All students, with the exception of those in the Continuing Education Program (receiving CEU Credits), are subject to academic standing regulations based on the total number of hours pursued including all transfer credits accepted at WLBC.

### **Academic Standing Delineation**

| Classification | Total Hours Pursued | Cleared Status Minimum | Probation Up to 3 Consecutive | Suspended One Semester | Dismal Permanent Unless Readmitted by ARB |
|----------------|---------------------|------------------------|-------------------------------|------------------------|-------------------------------------------|
| Freshman       | 3-31                | 1.80                   | 1.70-1.79                     | LT 1.70                | LT 1.70                                   |
| Sophomore      | 32-54               | 1.89                   | 1.80-1.88                     | LT 1.80                | LT 1.80                                   |
| Junior         | 55-84               | 1.99                   | 1.90-1.98                     | LT 1.90                | LT 1.90                                   |
| Senior         | 85 up               | 2.00                   |                               | LT 2.00                | LT 2.00                                   |

Chart reflects cumulative statistics:

*LT* = Less Than

*Total Hours* = Cumulative hours pursued (not earned)

*ARB* = Academic Review Board

### **Academic Standing Regulations**

#### **Academic Probation**

Students are placed on academic probation when their cumulative Grade Point Average (GPA) falls below the minimum required GPA, to be in good academic standing based on cumulative hours attempted. Generally, students have three (3) consecutive semesters to remove their status. The students must have a minimum GPA of 2.0 for the semester or they will fail; however, students who are enrolled in 1-year programs must obtain a minimum cumulative GPA of 2.0 by the end of that academic year. Students who fail to comply with the standards for 1-year programs will be automatically suspended.

#### **Academic Warning**

Students enrolled in the 2-year and 4-year programs are placed on academic warning during their first academic year of continuous enrollment, when their cumulative Grade Point Average (GPA) fall below the minimum probationary GPA, based on cumulative hours pursued. If at the end of the third semester of enrollment, their GPA is still below

the minimum probationary GPA, students are placed on academic suspension for one semester.

Students enrolled in the 1-year programs are placed on academic warning at the end of their first semester of enrollment, when their cumulative Grade Point Average (GPA) falls below the minimum probationary GPA, based on cumulative hours pursued. If at the end of their first year of enrollment their cumulative GPA falls below 2.0, students are placed on academic suspension.

While on academic warning, students are not allowed to attend other schools as a transient student. If the students attend other institutions without prior permission, they must reapply and be accepted as a re-admit transfer student. If accepted, credits earned at those institutions will be used to determine the students' academic standing.

### **Academic Suspension**

Students are placed on academic suspension when their cumulative Grade Point Average (GPA) falls below the minimum probationary GPA based on cumulative hours pursued. Students are suspended for one semester and may return to school after one-semester of non-enrollment; however, after one academic year of non-enrollment, the student must complete a readmit application.

While on suspension, students are not allowed to attend another school as transient students. If students attend other institutions without prior permission, they must reapply and be accepted as a re-admit transfer student. If accepted, credits earned at those institutions will be used to determine the students' academic standing.

### **Academic Dismissal**

Students are placed on permanent academic dismissal after any current or previous academic suspension and must appeal and be approved by the Academic Review Board (ARB) before being allowed to return to school.

The student must complete an Academic Review Board Petition Form with a written letter requesting to be re-admitted to school and meet with his or her academic advisor (obtain advisors' signature on the form). The ARB letter should clearly state his/her intent and sincere desire to complete studies at the W. L. Bonner College. The petition may be made once during the semester following dismissal for the subsequent semester. Once the board has approved re-admission, the decision stands whether or not students return the semester approved. The Academic Review Board form may be obtained from the Office of the Registrar and is not considered unless it is returned to that office with signatures.

If accepted to return, the students are allowed to enroll in no more the 12 hours until academic status is removed (Resident program students only. Institute and Saturday Institute students should enroll in no more than nine (9) hours.). Other stipulations will apply as set by the Academic Review Board if approved.

### **Plagiarism**

Students should display respect for the intellectual property of the authors whose work they study. Thus, all students should refrain from making un-referenced words or thoughts from other authors. All references to the thoughts and words of such must be properly cited (see *MLA Handbook for Writers of Research Papers*: by Joseph Gibaldi).

### **Academic Review Board Petition**

Academic Review Board (ARB). The student must complete a petition to the Academic Review Board form with a written letter requesting re-admission to school. The petition may be made once during the following dismissal semester for the subsequent semester. Forms and additional information regarding the academic review board policy and process are housed in the Office of the Registrar.

### **Transfer Credits**

Only credits earned and accepted towards a degree will be recorded on the W. L. Bonner Transcript as transfer work (the student's previous grade point average (GPA) is not included). **Academic status is determined by cumulative accepted transfer hours and hours pursued (attempted hours) at W. L. Bonner College**

### **Student Privacy Rights/Release of Student Information**

The *Family Educational Rights and Privacy Act of 1974*, as amended, with which WLBC fully complies, protects the privacy of educational records, establishes the right of students to inspect these records, and provides guidelines for the correction of inaccurate or misleading data through informational hearings. Students' records include financial accounts and records, grades, and Student Affairs Division files. Students have the right to file complaints concerning alleged institutional failure to comply with this act by contacting the Division of Student Affairs.

## **FERPA – Family Educational Rights to Privacy Act (1974)**

### **Access to Student Information Procedure**

Because of the federal requirements governing the protection of student academic records, it is important that students know their responsibilities when they are provided access to sensitive information. The Family Educational Rights and Privacy Act (FERPA) applies to all schools that receive funding from the Department of Education. Breach of FERPA enforcement could result in the revocation of all federally awarded financial aid funding, therefore, compliance with FERPA requirements is stringently monitored and reported. Breach of institutional procedure could result in revocation of student access privileges or revocation of a computer account, depending upon the severity of the breach.

Upon reaching the age of 18 years, the right of ownership for one's decisions transfers from the parent to the student. (WLBC has determined any student who is attending receives the right of ownership even if he/she is under 18 years of age.) A student is defined as one who has been admitted to the college. Applicants for admission are not protected by FERPA until they enroll in classes and attend.

- ◆ **The Family Educational Rights and Privacy Act stipulates that information may be released to college employees only when the disclosure of information is to staff members who have a "legitimate educational interest" in the student information. "Legitimate educational interest" is defined by your role with the college.**
- ◆ **The college will not disclose any personally identifiable information about students (except directory information listed below) without the written consent of the student. Each student, however, has the right to restrict the release of any or all of this information by submitting a written request to the Registrars Office.**

- ◆ **FERPA mandates protection of student information from third-party disclosure.**

- ◆ ***Access to Student Information Procedure***

**Contact the Office of the Registrar for additional information.**

### **Transient Agreement Policy**

Credit for work that is completed at another institution by students enrolled at the W. L. Bonner College will only be accepted if the student: 1. has previously requested and received permission from his/her major advisor, the dean and the registrar to attend another institution (and the approval is on file in the Registrar's Office prior to the student enrolling at the host institution); 2. if the course is transferable (equivalent to a major course or is approved as an elective); 3. if the student has not attempted pursued the equivalent course at the W. L. Bonner College; 4. if the student is in good academic standing at the College; 5. if the student passes the course with a minimum grade of "C."

### **Graduation Information**

#### **Applying for Degree**

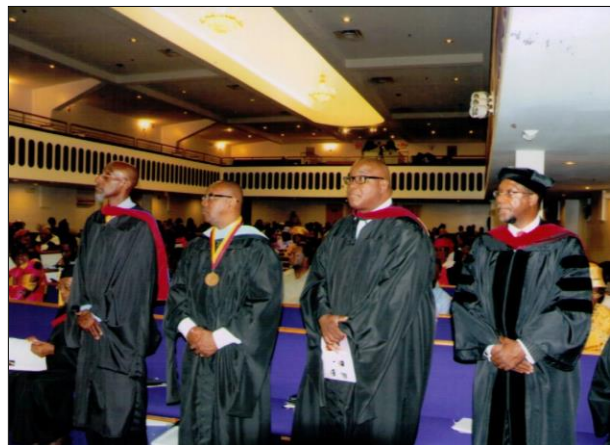
Degrees and certificates will be awarded at the May Commencement each year. Students who plan to complete requirements for obtaining such degrees or certificates are required to file an application by the specified deadlines each term. Requirements for graduation are listed with each specific major (pages 49-56). Unless these conditions are met by graduation candidates, certificates or degrees will not be issued. The necessary fees must accompany the document at the time of application.

#### **Commencement**

Commencement will be held in May of each year. All requirements for graduation must be met before the student may participate in the Commencement Exercises. No certificate or degree will be awarded until the end of the term in which all graduation requirements have been met, a degree application has been properly submitted and degrees conferred at commencement.

#### **Program Course Substitution**

All requests for substitutions should be reviewed and approved by the faculty chair with approval from the dean. Course Substitution forms may be obtained from the Office of the Registrar.



#### **Graduation Honors Policy**

Students receiving exceptional grades will be awarded scholastic honors based upon their performance.

*Summa cum laude* (highest honor) for grade point ratio above 3.80

*Magna cum laude* (high honor) for grade point ratio from 3.60 to 3.79

*Cum laude* (with honor) for grade point ratio from 3.30 to 3.59



**Graduation Expenses**

(Graduation fees must be paid by the application deadline indicated for each term in the Calendar)

|                                     |           |
|-------------------------------------|-----------|
| Graduation fee .....                | .\$ 25.00 |
| Late graduation fee .....           | \$ 35.00  |
| Certificate .....                   | \$ 25.00  |
| Associate of Religious Studies..... | \$ 30.00  |
| Bachelor of Religious Studies.....  | \$ 35.00  |

Additional graduation expenses include regalia, invitations, and photographs. These expenses will be posted each academic year.

**Non-Degree Seeking**

Students who are taking courses, but are not working toward a particular degree may later transfer credits earned to a certificate or degree if the courses are applicable to their program of study.

**Transfer Course Work Applied Toward Graduation**

The appropriate program’s department coordinator or designee must approve student course work taken more than ten years ago in order for it to be applied toward graduation

# College of Continuing Education

## PROGRAM PURPOSE

*The Continuing Education Program (CEP) at W. L. Bonner College offers programs in Educational Ministries in Congregational and Community Contexts, Ministry and Discipleship to Women, Ministry in Cross-Cultural Settings, Pastoral Leadership and Shepherding, and Youth Evangelism and Discipleship will impact the ministry development skills of all believers (leaders and laity), to continue the work that Christ began. Believers at all levels will be ‘perfected for the work of the ministry.’*

## PROGRAM GOALS AND OBJECTIVES

- Implement a plan that makes training and ministry development accessible to leaders and lay persons throughout the Church of Our Lord Jesus Christ, and other denominations
- Identify those critical issues that have implications for effective evangelism among families congregations, and community
- Provide teachings and hands-on training for leaders and lay persons that coincide with their calling and vocation
- Increase head count in WLBC programs of study
- One of the major projected outcomes is that Christian workers will present a message that is Christ-centered, biblically and theologically rooted and based in the Word of God.

## BIBLICAL AND MINISTRY PROGRAMS DESIGNED FOR CHURCH LEADERS AND LAITY

### ***Educational Ministries in Congregational and Community Contexts***

*The purpose of this program is to equip educators in community and congregational settings, with creative instructional and teaching skills, thus impacting the educational ministry of the Church*

|          |                                                                   |                   |
|----------|-------------------------------------------------------------------|-------------------|
| CE-B 059 | Exploring the Pentateuch .....                                    | 2 CE Units        |
| CE-B-060 | Exploring the Historical Books .....                              | 2 CE Units        |
| CE-B-061 | Exploring the Poetic (Wisdom) Books .....                         | 2 CE Units        |
| CE-B-062 | Exploring the Prophetic Books .....                               | 2 CE Units        |
| CE-B-063 | Studies in the Gospels .....                                      | 2 CE Units        |
| CE-B-064 | New Testament History .....                                       | 2 CE Units        |
| CE-B-065 | Studies in the Epistles .....                                     | 2 CE Units        |
| CE-B-066 | The Apocalypse .....                                              | 2 CE Units        |
| CE-T-070 | Introduction to Bible Doctrine .....                              | 2 CE Units        |
| CE-T-071 | Theology of Positive Thinking .....                               | 2 CE Units        |
| CE-T-072 | The Holy Spirit in the Age of Grace .....                         | 2 CE Units        |
| CE-M-073 | Principles of Evangelism .....                                    | 2 CE Units        |
| CE-E-080 | Principles of Teaching .....                                      | 2 CE Units        |
| CE-M-074 | Principles of Apologetics .....                                   | 2 CE Units        |
| CE-C-090 | Biblical and Sociological Insights in Crisis Intervention .....   | 2 CE Units        |
| CE-E-085 | Biblical and Theological Principles in Educational Ministries ... | <u>2 CE Units</u> |
|          |                                                                   | 32 CE Units       |

## **Ministry and Discipleship to Women**

*The purpose of this program is to train students, those who minister to women and families, addressing those basic human and felt needs, and those social issues that confront and challenge individuals and families, and communities, and congregations.*

|          |                                                                 |                   |
|----------|-----------------------------------------------------------------|-------------------|
| CE-B 059 | Exploring the Pentateuch .....                                  | 2 CE Units        |
| CE-B-060 | Exploring the Historical Books .....                            | 2 CE Units        |
| CE-B-061 | Exploring the Poetic (Wisdom) Books .....                       | 2 CE Units        |
| CE-B-062 | Exploring the Prophetic Books .....                             | 2 CE Units        |
| CE-B-063 | Studies in the Gospels .....                                    | 2 CE Units        |
| CE-B-064 | New Testament History .....                                     | 2 CE Units        |
| CE-B-065 | Studies in the Epistles .....                                   | 2 CE Units        |
| CE-B-066 | The Apocalypse .....                                            | 2 CE Units        |
| CE-T-070 | Introduction to Bible Doctrine .....                            | 2 CE Units        |
| CE-T-071 | Theology of Positive Thinking .....                             | 2 CE Units        |
| CE-T-072 | The Holy Spirit in the Age of Grace .....                       | 2 CE Units        |
| CE-M-073 | Principles of Evangelism .....                                  | 2 CE Units        |
| CE-E-080 | Principles of Teaching .....                                    | 2 CE Units        |
| CE-M-074 | Principles of Apologetics .....                                 | 2 CE Units        |
| CE-C-090 | Biblical and Sociological Insights in Crisis Intervention ..... | 2 CE Units        |
| CE-W-080 | Biblical and Theological Principles of Women in Ministry .....  | <u>2 CE Units</u> |
|          |                                                                 | 32 CE Units       |

## **Ministry in Cross-Cultural Settings**

*The purpose of this program is to equip and train men and women for global and cross-cultural ministries, at home and abroad, helping them to master both the message and methods in evangelism*

|           |                                                                 |                   |
|-----------|-----------------------------------------------------------------|-------------------|
| CE-B 059  | Exploring the Pentateuch .....                                  | 2 CE Units        |
| CE-B-060  | Exploring the Historical Books .....                            | 2 CE Units        |
| CE-B-061  | Exploring the Poetic (Wisdom) Books .....                       | 2 CE Units        |
| CE-B-062  | Exploring the Prophetic Books .....                             | 2 CE Units        |
| CE-B-063  | Studies in the Gospels .....                                    | 2 CE Units        |
| CE-B-064  | New Testament History .....                                     | 2 CE Units        |
| CE-B-065  | Studies in the Epistles .....                                   | 2 CE Units        |
| CE-B-066  | The Apocalypse .....                                            | 2 CE Units        |
| CE-T-070  | Introduction to Bible Doctrine .....                            | 2 CE Units        |
| CE-T-071  | Theology of Positive Thinking .....                             | 2 CE Units        |
| CE-T-072  | The Holy Spirit in the Age of Grace .....                       | 2 CE Units        |
| CE-M-073  | Principles of Evangelism.....                                   | 2 CE Units        |
| CE-E-080  | Principles of Teaching .....                                    | 2 CE Units        |
| CE-M-074  | Principles of Apologetics .....                                 | 2 CE Units        |
| CE-C-090  | Biblical and Sociological Insights in Crisis Intervention ..... | 2 CE Units        |
| CE-CP-083 | The Role of “Helpers” in Church Planting Strategies .....       | <u>2 CE Units</u> |
|           |                                                                 | 32 CE Units       |

## **Pastoral Leadership & Shepherding**

*The purpose of this program is to train students for ministry in pastoral and para-church leadership ministry, preparing them for ordination and advancement within their denominational bureaucracies.*

|           |                                                                        |                    |
|-----------|------------------------------------------------------------------------|--------------------|
| CE-B 059  | Exploring the Pentateuch .....                                         | 2 CE Units         |
| CE-B-060  | Exploring the Historical Books .....                                   | 2 CE Units         |
| CE-B-061  | Exploring the Poetic (Wisdom) Books .....                              | 2 CE Units         |
| CE-B-062  | Exploring the Prophetic Books .....                                    | 2 CE Units         |
| CE-B-063  | Studies in the Gospels .....                                           | 2 CE Units         |
| CE-B-064  | New Testament History .....                                            | 2 CE Units         |
| CE-B-065  | Studies in the Epistles .....                                          | 2 CE Units         |
| CE-B-066  | The Apocalypse .....                                                   | 2 CE Units         |
| CE-T-070  | Introduction to Bible Doctrine .....                                   | 2 CE Units         |
| CE-T-071  | Theology of Positive Thinking .....                                    | 2 CE Units         |
| CE-T-072  | The Holy Spirit in the Age of Grace .....                              | 2 CE Units         |
| CE-M-073  | Principles of Evangelism .....                                         | 2 CE Units         |
| CE-E-080  | Principles of Teaching .....                                           | 2 CE Units         |
| CE-M-074  | Principles of Apologetics .....                                        | 2 CE Units         |
| CE-C-090  | Biblical and Sociological Insights in Crisis Intervention .....        | 2 CE Units         |
| CE-CP-083 | Principles and Strategies in Church Planting/Pastoral Leadership ..... | 2 CE Units         |
|           |                                                                        | <u>32 CE Units</u> |

### ***Youth Evangelism and Discipleship***

*The purpose of this program is to equip students with knowledge, skills, and a disposition that enables effective evangelism and discipleship among children and youth.*

|          |                                                                               |                    |
|----------|-------------------------------------------------------------------------------|--------------------|
| CE-B 059 | Exploring the Pentateuch .....                                                | 2 CE Units         |
| CE-B-060 | Exploring the Historical Books .....                                          | 2 CE Units         |
| CE-B-061 | Exploring the Poetic (Wisdom) Books .....                                     | 2 CE Units         |
| CE-B-062 | Exploring the Prophetic Books .....                                           | 2 CE Units         |
| CE-B-063 | Studies in the Gospels .....                                                  | 2 CE Units         |
| CE-B-064 | New Testament History.....                                                    | 2 CE Units         |
| CE-B-065 | Studies in the Epistles .....                                                 | 2 CE Units         |
| CE-B-066 | The Apocalypse .....                                                          | 2 CE Units         |
| CE-T-070 | Introduction to Bible Doctrine .....                                          | 2 CE Units         |
| CE-T-071 | Theology of Positive Thinking .....                                           | 2 CE Units         |
| CE-T-072 | The Holy Spirit in the Age of Grace .....                                     | 2 CE Units         |
| CE-M-073 | Principles of Evangelism .....                                                | 2 CE Units         |
| CE-E-080 | Principles of Teaching .....                                                  | 2 CE Units         |
| CE-M-074 | Principles of Apologetics .....                                               | 2 CE Units         |
| CE-C-090 | Biblical and Sociological Insights in Crisis Intervention .....               | 2 CE Units         |
| CE-Y-080 | Biblical and Theological Principles in Ministry to Children<br>and Youth..... | <u>2 CE Units</u>  |
|          |                                                                               | <u>32 CE Units</u> |

#### **METHODOLOGY FOR COURSE DELIVERY:**

- Student reading assignments
- Onsite and teleconference lectures
- Threaded discussions among students, and between students and instructors
- Video streaming
- Group Presentations

**LOCATIONS:** (additional training for this program is held at locations approved by the College/each location must have at least 20 students registered for each course offering. Registration will be conducted at least four weeks before each class, where students will have one month prior to each class for study and preparation)

**DATES** (Professor will meet with students once a month/specific scheduling between WLBC and site administration)

**PROGRAM FACULTY** (WLBC Professor may be aided and assisted by capable regional and state leaders)

**PROGRAM ADMINISTRATION** (Administrative services may involve regional designees in conjunction with College administration)

**PROGRAM COSTS AND LOGISTICS**

- Each 2-credit hour course will be offered at \$50 each.
- Course materials include textbook, along with an additional handout. Textbooks are sold at additional cost, but very inexpensive. In some cases, one textbook may be used for four 1-credit hour courses.

## **DIVISION OF ACADEMIC INFORMATION SERVICES**

### **Office of Library Services**

#### **Mission**

The mission of Academic Information Services is to serve the needs of the College by providing library information resources and services in appropriate quantity and quality to support the curriculum of the College and to meet the study and research needs of the students and faculty.

#### **Goals and Objectives**

- To support the academic mission and curricula of the College;
- To offer an appropriate and adequate collection of quality print and non-print materials, media, and technology to meet the educational and research needs of faculty and students, relative to the certificate and degree programs;
- To enhance the collections by utilizing electronic resources and participating in an interlibrary loan program;
- To maintain a range and quality of service such as learning resources, computers, audiovisuals, and other media that enhance curricular requirements and the needs of students and faculty;
- To ensure adequate allotted space for library functions.
- The Information Technology Department has a responsibility to ensure that Library Services is provided with appropriate and adequate security and monitoring of computer access that ensures proper functions of all the college's related activities. The department is also accountable for sustaining the use of current technology and learning resources.

### **Office of Technology and Computer Services**

#### **Mission**

The mission of the Information Technology Department is to oversee the implementation and support of a computer network that will enable the college to perform in-house and online technologically-based administrative functions and continual education strategies that will support the college's mission and purpose. Goals are to:

#### **Goals and Objectives**

- Provide the oversight of all the technologically-based functions, including computer hardware and software purchases, implementation and maintenance.
- Collaborate with third-party vendors and support personnel to insure the proper support, backup and recover strategies are in place.

All technological resources, both hardware and software, that is linked to the WLBC network are intended for use only by those individuals who are authorized to use registered equipment, and only for those projects that are WLBC-approved. To prevent illegal or unethical use of computer systems, individuals must abide by those local, state, and federal laws governing the use of technology. WLBC reserves the right to require removal of any material or equipment which, in its opinion, presents a compromise of appropriate use or security.

## FACULTY GOVERNANCE



### **Dr. William L. Bonner, D.D, Th.D.**

President and Founder  
Instruction: *Bible; Theology*

#### **Professional Experience**

Chief Apostle, COOLJC  
Int'l Missionary/Overseer  
Teacher, Evangelist, Pastor



### **Dr. Fabian Maganda**

B. Theology (Scott Theological College)  
M.A. (Columbia International University)  
M. Div. (Columbia International University)  
Ph.D. University of South Carolina  
Instruction: *Bible/Theology*

#### **Professional Experience**

Dean of Field Educ. (Africa Inland Church)  
Associate Pastor (Africa Inland Church)  
Asst. Dir. Youth/Christian Educ. (Christian Coun of Tanzania)



### **Ms. Elaine McQueen**

B. S. (Belhaven College)  
B. A. (Benedict College)  
M. Div. (Columbia International University)  
Ed. S.— Education Specialist  
Instruction: *Women's Ministries, Youth Ministries*

#### **Professional Experience**

Missions Coord. (Crossover Comm. Int'l)  
National Missionary (COOLJC)  
Director (WLBC Women's Ministries Prog.)  
Student Missionary Mexico (Belhaven College)



### **Dr. Ronnie Parson**

Associate Degree (Electronic Engineering)  
Bachelor of Biblical Studies (Lee University)  
Masters of Art in Christian Counseling (Gordon Conwell Theological Seminary)

#### **Professional Experience**

The Living Church Ministries, Pastor  
District Elder & Executive Assistant (COOLJC)  
Homiletics, Pastoral Counseling, Bible Doctrine (WLBC)  
Information Technology Supervisor (Union Academy Charter)  
Computer Programmer, Network & Hardware Specialist (Ron Inc.)



### **Pastor Charles Pollock**

B. S., Columbia International University  
M. A. Columbia Biblical Seminary and  
School of Missions  
Master of Divinity,  
Erskine Theological Seminary

#### **Professional Experience**

Board Certified Chaplain (APC)  
Richland Memorial Hospital, Pastor/Chaplain  
Kingston Road COOLJC Church, Pastor  
Professor of Bible/Theology/Pastoral Ministries

## FACULTY GOVERNANCE



**Bishop Fred Rubin**

B. S. (University of Hawaii)  
M.A.T. (Trenton State College)  
Instruction: *Pastoral Ministries*

**Professional Experience**

Pastor (Refuge in Englishtown, NJ)  
State Bishop (COOLJC, New Jersey)  
Co-Founder (Lift Him Up Conference)



**Professor DaBetta Smith**

B. S. in Elementary (SC State University)  
Master's in Reading Education (Winthrop University)  
Educational Specialist, Language & Literacy (University of South Carolina)

Instruction: *English Communications*

**Professional Experience**

Elementary Education Teacher (Orangeburg SC County School System)  
District Reading Curriculum Coordinator, Orangeburg District V



**Professor Sheneice Smith**

SC State College, BA  
SC State College, MA

**Professional Experience**

Orangeburg-Wilkinson High  
Music Teacher



**Professor Alexander Stewart**

BSMT, University of Kansas, 1979  
MTS, Regent University  
ThM, Parkersburg Bible College  
Ph.D., Northgate Bible College  
Instruction: Church History

**Professional Experience**

Palmetto Richland Health  
Westchester Square Medical Center,  
Chemistry Supervisor  
Palmetto Richland Health, Medical Technologist



**Attorney Vannie Williams**

B. A. Politics (Furman University)  
Juris Doctorate (University of South Carolina, School of Law)  
Instruction: *General Studies*

**Professional Experience**

Secretary (WLBC Board of Directors)  
Professor (South University)



# CERTIFICATE OF CHRISTIAN MINISTRIES

## BIBLICAL STUDIES

| FALL    |                                             |    |
|---------|---------------------------------------------|----|
| ENG 101 | Basic Grammar                               | 3  |
| BIB 104 | Introduction to Old Testament               | 3  |
| EDU 215 | Principles of Teaching                      | 3  |
| THE 110 | Bible/Apostolic Doctrine                    | 3  |
| THE 200 | Theology of Positive Thinking               | 3  |
| ORN 100 | Introduction to Higher Education Experience | 1  |
|         |                                             | 16 |

| SPRING  |                                           |    |
|---------|-------------------------------------------|----|
| BIB 118 | Introduction to New Testament             | 3  |
| EDU 308 | Educational Ministry/Church               | 3  |
| EVA 101 | Introduction to Evangelism                | 3  |
| THE 275 | Theology of the Holy Spirit               | 3  |
| CNS 210 | Intro to Counseling & Crisis Intervention | 3  |
|         |                                           | 15 |

TOTAL CREDIT HOURS      31

### Summary of Requirements:

1. 15 Hours of Bible/Theology
2. 3 Hours of General Education
3. 7 Semester Hours of Ministry Development
4. 6 Hours of Professional Core
5. Demonstration of Christian Character
6. Minimum cumulative 2.0 grade point average (GPA)
7. Must maintain minimum 2.0 GPA in all communication and all professional core courses
8. Application for Certificate of Christian Ministries in Biblical Studies
9. Payment of all Applicable Fees.

## GLOBAL CROSS-CULTURAL MINISTRIES

| FALL    |                                             |    |
|---------|---------------------------------------------|----|
| ENG 101 | Basic Grammar                               | 3  |
| BIB 104 | Introduction to Old Testament               | 3  |
| MIS 335 | Biblical Theology of Missions               | 3  |
| THE 110 | Apostolic/Bible Doctrine                    | 3  |
| THE 200 | Theology of Positive Thinking               | 3  |
| ORN 100 | Introduction to Higher Education Experience | 1  |
|         |                                             | 16 |

| SPRING  |                                            |    |
|---------|--------------------------------------------|----|
| BIB 118 | Introduction to New Testament              | 3  |
| PAS 340 | Introduction to Church Planting Strategies | 3  |
| EVA 101 | Introduction to Evangelism                 | 3  |
| MIS 370 | The Div Role of The Soul Winner            | 3  |
| THE 275 | Theology of the Holy Spirit                | 3  |
|         |                                            | 15 |

TOTAL CREDIT HOURS      31

### Summary of Requirements:

1. 15 Hours of Bible/Theology
2. 3 Hours of General Education
3. 7 Semester Hours of Ministry Development
4. 6 Hours of Professional Core
5. Demonstration of Christian Character
6. Minimum cumulative 2.0 grade point average (GPA)
7. Must maintain minimum 2.0 GPA in all communication and all professional core courses
8. Application for Certificate of Christian Ministries in Global Cross-Cultural Ministries
9. Payment of all Applicable Fees.

## MINISTERIAL STUDIES

| FALL    |                                             |    |
|---------|---------------------------------------------|----|
| ENG 101 | Basic Grammar                               | 3  |
| BIB 104 | Introduction to Old Testament               | 3  |
| THE 110 | Apostolic/Bible Doctrine                    | 3  |
| THE 200 | Theology of Positive Thinking               | 3  |
| PAS 300 | Pastoral Theology                           | 3  |
| ORN 100 | Introduction to Higher Education Experience | 1  |
|         |                                             | 16 |

| SPRING  |                                             |    |
|---------|---------------------------------------------|----|
| BIB 118 | Introduction to New Testament               | 3  |
| EVA 101 | Introduction to Evangelism                  | 3  |
| CNS 210 | Intro to Counseling and Crisis Intervention | 3  |
| PAS 322 | Homiletics & Sermon Preparation             | 3  |
| THE 275 | Theology of the Holy Spirit                 | 3  |
|         |                                             | 15 |

TOTAL CREDIT HOURS      31

### Summary of Requirements:

1. 15 Hours of Bible/Theology
2. 3 Hours of General Education
3. 7 Semester Hours of Ministry Development
4. 6 Hours of Professional Core
5. Demonstration of Christian Character

6. Minimum cumulative 2.0 grade point average (GPA)
7. Must maintain minimum 2.0 GPA in all communication and all professional core courses
8. Application for Certificate of Christian Ministries in Ministerial Studies
9. Payment of all Applicable Fees.

**WOMEN’S MINISTRIES**

| FALL    |                                             |    |
|---------|---------------------------------------------|----|
| ENG 101 | Basic Grammar                               | 3  |
| BIB 104 | Introduction to Old Testament               | 3  |
| WOM 320 | Restoration of Abused Victims and Families  | 3  |
| THE 110 | Apostolic/Bible Doctrine                    | 3  |
| THE 200 | Theology of Positive Thinking               | 3  |
| ORN 100 | Introduction to Higher Education Experience | 1  |
|         |                                             | 16 |

| SPRING  |                                             |    |
|---------|---------------------------------------------|----|
| BIB 118 | Introduction to New Testament               | 3  |
| BIB 215 | Comparative Study of Ruth/ Esther           | 3  |
| EVA 101 | Introduction to Evangelism                  | 3  |
| THE 275 | Theology of the Holy Spirit                 | 3  |
| CNS 210 | Intro to Counseling and Crisis Intervention | 3  |
|         |                                             |    |
|         |                                             |    |
|         |                                             | 15 |

TOTAL CREDIT HOURS 31

**Summary of Requirements:**

1. 15 Hours of Bible/Theology
2. 3 Hours of General Education
3. 7 Semester Hours of Ministry Development
4. 6 Hours of Professional Core
5. Demonstration of Christian Character
6. Minimum cumulative 2.0 grade point average (GPA)
7. Must maintain minimum 2.0 GPA in all communication and all professional core courses
8. Application for Certificate of Christian Ministries in Biblical Studies
9. Payment of all Applicable Fees.

**YOUTH MINISTRIES**

| FALL    |                                                |    |
|---------|------------------------------------------------|----|
| ENG 101 | Basic Grammar                                  | 3  |
| BIB 104 | Introduction to Old Testament                  | 3  |
| THE 110 | Apostolic/Bible Doctrine                       | 3  |
| THE 200 | Theology of Positive Thinking                  | 3  |
| YOU 460 | Mobilizing Youth for Cross Cultural Ministries | 3  |
| ORN 100 | Introduction to Higher Education Experience    | 1  |
|         |                                                | 16 |

| SPRING  |                                         |    |
|---------|-----------------------------------------|----|
| BIB 118 | Introduction to New Testament           | 3  |
| EVA 101 | Introduction to Evangelism              | 3  |
| THE 275 | Theology of the Holy Spirit             | 3  |
| YOU 320 | Evangelism and Ministry Children /Youth | 3  |
| CNS 210 | Intr. to Counseling/Crisis Intervention | 3  |
|         |                                         |    |
|         |                                         | 15 |

TOTAL CREDIT HOURS 31

**Summary of Requirements:**

1. 15 Hours of Bible/Theology
2. 3 Hours of General Education
3. 7 Semester Hours of Ministry Development
4. 6 Hours of Professional Core
5. Demonstration of Christian Character
6. Minimum cumulative 2.0 grade point average (GPA)
7. Must maintain minimum 2.0 GPA in all communication and all professional core courses
8. Application for Certificate of Christian Ministries in Youth Ministries
9. Payment of all Applicable Fees.

## ASSOCIATE OF RELIGIOUS STUDIES

### FIRST YEAR

| FALL    |                                             |    |
|---------|---------------------------------------------|----|
| APO 330 | Introduction to Apologetics                 | 3  |
| BIB 104 | Introduction to Old Testament               | 3  |
| THE 110 | Apostolic/Bible Doctrine                    | 3  |
| ENG 101 | Basic Grammar                               | 3  |
| HIS 221 | Western Civilization I                      | 3  |
| ORN 100 | Introduction to Higher Education Experience | 1  |
|         |                                             | 16 |

| SPRING  |                               |    |
|---------|-------------------------------|----|
| BIB 118 | Introduction to New Testament | 3  |
| CPT 101 | Introduction to Computers     | 3  |
| ENG 110 | Written Composition           | 3  |
| HIS 222 | Western Civilization II       | 3  |
| THE 275 | Theology of the Holy Spirit   | 3  |
|         |                               | 15 |

### SECOND YEAR

| FALL    |                                                 |    |
|---------|-------------------------------------------------|----|
| PHI 200 | Introduction to World Religions                 | 3  |
| THE 420 | Biblical Ethics                                 | 3  |
| CHS 312 | Church History I                                | 3  |
| BIB 225 | Introduction Principles Biblical Interpretation | 3  |
| MUS 300 | Music Appreciation                              | 3  |
| FED 200 | Foundations of Ministry                         | 1  |
|         |                                                 | 16 |

| SPRING  |                             |    |
|---------|-----------------------------|----|
| BIB 218 | Gospels/Life of Christ      | 3  |
| CHS 321 | Church History II           | 3  |
| EDU 308 | Educational Ministry/Church | 3  |
| EDU 215 | Principles of Teaching      | 3  |
| CHS 300 | Pentecostal History         | 3  |
| FED 300 | Field Education in Teaching | 1  |
|         |                             | 16 |

TOTAL CREDIT HOURS                      63

### Summary of Requirements:

1. 21 Hours of Bible/Theology
2. 6 Hours of Professional Core
3. 33 Semester Hours of General Education
4. 3 Hours of Field Education
5. Minimum 63 Semester Hours
6. Demonstration of Christian Character
7. Fulfillment of Christian Ministry Requirements
8. Must maintain minimum 2.0 GPA in all communication and all professional core courses
9. Minimum cumulative 2.0 grade point average (GPA)
10. Application for Associate of Religious Studies Degree
11. Payment of all Applicable Fees.

# **BACHELOR OF RELIGIOUS STUDIES**

## **I. Biblical Studies**

### **FIRST YEAR**

| <b>FALL</b>               | <b>COURSE TITLE</b>                         | <b>CRS</b> |
|---------------------------|---------------------------------------------|------------|
| BIB 104                   | Introduction to Old Testament               | 3          |
| THE 110                   | Bible/Apostolic Doctrine                    | 3          |
| CPT 101                   | Introduction to Computers                   | 3          |
| ENG 101                   | Basic Grammar                               | 3          |
| PHI 110                   | Introduction to Philosophy                  | 3          |
| ORN 100                   | Introduction to Higher Education Experience | 1          |
| <b>TOTAL CREDIT HOURS</b> |                                             | <b>16</b>  |

| <b>SPRING</b>             | <b>COURSE TITLE</b>           | <b>CRS</b> |
|---------------------------|-------------------------------|------------|
| BIB 118                   | Introduction to New Testament | 3          |
| MAT 103                   | Basic Concepts of Mathematics | 3          |
| ENG 110                   | Written Composition           | 3          |
| COM 101                   | Speech Communications         | 3          |
| EVA 101                   | Introduction to Evangelism    | 3          |
| FED 120                   | Field Education in Evangelism | 1          |
| <b>TOTAL CREDIT HOURS</b> |                               | <b>16</b>  |

### **SECOND YEAR**

| <b>FALL</b>               | <b>COURSE TITLE</b>                             | <b>CRS</b> |
|---------------------------|-------------------------------------------------|------------|
| BIB 245                   | The Pentateuch and Historical Books             | 3          |
| MUS200                    | Music Appreciation                              | 3          |
| HIS 221                   | Western Civilization I                          | 3          |
| BIB 225                   | Introduction Principles of Bible Interpretation | 3          |
| PHI 200                   | Introduction to World Religions                 | 3          |
| FED 200                   | Foundations of Ministry                         | 1          |
| <b>TOTAL CREDIT HOURS</b> |                                                 | <b>16</b>  |

| <b>SPRING</b>             | <b>COURSE TITLE</b>                         | <b>CRS</b> |
|---------------------------|---------------------------------------------|------------|
| BIB 218                   | Gospels/Life of Christ                      | 3          |
| THE 275                   | Theology of the Holy Spirit                 | 3          |
| HIS 222                   | Western Civilization II                     | 3          |
| CNS210                    | Intro to Counseling and Crisis Intervention | 3          |
| EDU 215                   | Principles of Teaching                      | 3          |
| FED 300                   | Field Education in Teaching                 | 1          |
| <b>TOTAL CREDIT HOURS</b> |                                             | <b>16</b>  |

### **THIRD YEAR**

| <b>FALL</b>               | <b>COURSE TITLE</b>                        | <b>CRS</b> |
|---------------------------|--------------------------------------------|------------|
| BIB 385                   | The Prophets and Wisdom Literature         | 3          |
| APO 330                   | Introduction to Apologetics                | 3          |
| CHS 312                   | Church History I                           | 3          |
| GRE 300                   | Introduction New Testament Greek I         | 3          |
| HEB300                    | Introduction to OT Hebrew Grammar I        | 3          |
| EDU 360                   | Strategic Techniques in Divergent Learning | 3          |
| <b>TOTAL CREDIT HOURS</b> |                                            | <b>15</b>  |

| <b>SPRING</b>             | <b>COURSE TITLE</b>                     | <b>CRS</b> |
|---------------------------|-----------------------------------------|------------|
| <b>BIB 390</b>            | Acts of the Apostles & Pauline Epistles | 3          |
| CHS 321                   | Church History II                       | 3          |
| BIB 320                   | The Book of Romans                      | 3          |
| GRE 301                   | Introduction New Testament Greek II     | 3          |
| HEB 301                   | Introduction to OT Hebrew grammar II    | 3          |
| EDU 300                   | Foundations of Education                | 3          |
| INT 400                   | Foundations of Internships              | 1          |
| <b>TOTAL CREDIT HOURS</b> |                                         | <b>16</b>  |

| <b>SUMMER</b> | <b>COURSE TITLE</b>         | <b>CRS</b> |
|---------------|-----------------------------|------------|
| INT422        | Biblical Studies Internship | 5          |

### **FOURTH YEAR**

| <b>FALL</b>               | <b>COURSE TITLE</b>                          | <b>CRS</b> |
|---------------------------|----------------------------------------------|------------|
| COM400                    | Writing and Research                         | 3          |
| THE 420                   | Biblical Ethics                              | 3          |
| THE 450                   | Systematic Theology 1                        | 3          |
| BIB 430                   | General Epistles and Apocalypse (Revelation) | 3          |
| EDU 308                   | The Educational Ministry of the Church       | 3          |
| FED 308                   | Field Education in Educational Ministries    | 1          |
| <b>TOTAL CREDIT HOURS</b> |                                              | <b>16</b>  |

| <b>SPRING</b>             | <b>COURSE TITLE</b>                     | <b>CRS</b> |
|---------------------------|-----------------------------------------|------------|
| THE 460                   | Systematic Theology 11                  | 3          |
| PSY300                    | General Psychology                      | 3          |
| CHS 300                   | Pentecostal History                     | 3          |
| EDU 400                   | Principles of Bible Curriculum & Design | 3          |
| <b>TOTAL CREDIT HOURS</b> |                                         | <b>12</b>  |

TOTAL CREDIT HOURS 128

### **Summary of Requirements:**

1. Minimum 42 hours of Bible/Theology
2. Minimum 124 total semester credit hours
3. Demonstration of Christian character
4. Fulfillment of Christian Ministry Requirements
5. Minimum cumulative 2.0 grade point average (GPA)
6. Must maintain minimum 2.0 GPA in all communication and all professional core courses
7. Application for Bachelor of Religious Studies Degree
8. Payment of all Applicable Fees.

# BACHELOR OF RELIGIOUS STUDIES

## II. Global Cross-Cultural Ministries

### FIRST YEAR

| FALL    | COURSE TITLE                                | CRS       |
|---------|---------------------------------------------|-----------|
| BIB 104 | Introduction to Old Testament               | 3         |
| THE 110 | Bible/Apostolic Doctrine                    | 3         |
| CPT 101 | Introduction to Computers                   | 3         |
| ENG 101 | Basic Grammar                               | 3         |
| PHI110  | Introduction to Philosophy                  | 3         |
| ORN 100 | Introduction to Higher Education Experience | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                   | <b>16</b> |

| SPRING  | COURSE TITLE                  | CRS       |
|---------|-------------------------------|-----------|
| BIB 118 | Introduction to New Testament | 3         |
| MAT 103 | Basic Concepts of Mathematics | 3         |
| ENG 110 | Written Composition           | 3         |
| COM 101 | Speech Communications         | 3         |
| EVA 101 | Introduction to Evangelism    | 3         |
| FED 120 | Field Education in Evangelism | 1         |
|         | <b>TOTAL CREDIT HOURS</b>     | <b>16</b> |

### SECOND YEAR

| FALL    | COURSE TITLE                                    | CRS       |
|---------|-------------------------------------------------|-----------|
| BIB 245 | The Pentateuch and Historical Books             | 3         |
| MUS200  | Music Appreciation                              | 3         |
| HIS 221 | Western Civilization I                          | 3         |
| BIB 225 | Introduction Principles of Bible Interpretation | 3         |
| PHI 200 | Introduction to World Religions                 | 3         |
| FED 200 | Foundations of Ministry                         | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                       | <b>16</b> |

| SPRING  | COURSE TITLE                                | CRS       |
|---------|---------------------------------------------|-----------|
| BIB 218 | Gospels/Life of Christ                      | 3         |
| THE 275 | Theology of the Holy Spirit                 | 3         |
| HIS 222 | Western Civilization II                     | 3         |
| CNS210  | Intro to Counseling and Crisis Intervention | 3         |
| EDU 215 | Principles of Teaching                      | 3         |
| FED 300 | Field Education in Teaching                 | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                   | <b>16</b> |

### THIRD YEAR

| FALL    | COURSE TITLE                               | CRS       |
|---------|--------------------------------------------|-----------|
| BIB 385 | The Prophets and Wisdom Literature         | 3         |
| APO 330 | Introduction to Apologetics                | 3         |
| CHS 312 | Church History I                           | 3         |
| GRE 300 | Introduction New Testament Greek I OR      | 3         |
| HEB300  | Introduction to OT Hebrew Grammar I        | 3         |
| MIS 340 | Introduction to Church Planting Strategies | 3         |
|         |                                            |           |
|         | <b>TOTAL CREDIT HOURS</b>                  | <b>15</b> |

| SPRING         | COURSE TITLE                              | CRS       |
|----------------|-------------------------------------------|-----------|
| <b>BIB 390</b> | Acts of the Apostles and Pauline Epistles | 3         |
| CHS 321        | Church History II                         | 3         |
| BIB 320        | The Book of Romans                        | 3         |
| GRE 301        | Introduction New Testament Greek II OR    | 3         |
| HEB 301        | Introduction to OT Hebrew grammar II      | 3         |
| MIS 240        | Intro to Global Cross-cultural Ministries | 3         |
| FED 312        | Field Education In Cross-cultural min     | 1         |
| INT 400        | Foundations of Internships                | 1         |
|                | <b>TOTAL CREDIT HOURS</b>                 | <b>17</b> |

| SUMMER | COURSE TITLE                                | CRS |
|--------|---------------------------------------------|-----|
| INT423 | Global Cross-Cultural Ministries Internship | 5   |

### FOURTH YEAR

| FALL    | COURSE TITLE                                 | CRS       |
|---------|----------------------------------------------|-----------|
| COM400  | Writing and Research                         | 3         |
| THE 420 | Biblical Ethics                              | 3         |
| THE 450 | Systematic Theology 1                        | 3         |
| BIB 430 | General Epistles and Apocalypse (Revelation) | 3         |
|         |                                              |           |
|         | <b>TOTAL CREDIT HOURS</b>                    | <b>12</b> |

| SPRING  | COURSE TITLE                               | CRS       |
|---------|--------------------------------------------|-----------|
| THE 460 | Systematic Theology 11                     | 3         |
| PSY300  | General Psychology                         | 3         |
| CHS 300 | Pentecostal History                        | 3         |
| MIS 355 | Social Anthropology for Cross-Cultural Min | 3         |
| MIS 335 | Biblical Theology of Missions              | 3         |
|         | <b>TOTAL CREDIT HOURS</b>                  | <b>12</b> |

TOTAL CREDIT HOURS                      128

### Summary of Requirements:

1. Minimum 42 hours of Bible/Theology
2. Minimum 124 total semester credit hours
3. Demonstration of Christian character
4. Fulfillment of Christian Ministry Requirements
5. Minimum cumulative 2.0 grade point average (GPA)
6. Must maintain minimum 2.0 GPA in all communication and all professional core courses
7. Application for Bachelor of Religious Studies Degree
8. Payment of all Applicable Fees.

# BACHELOR OF RELIGIOUS STUDIES

## III. Pastoral Ministries

### FIRST YEAR

| FALL    | COURSE TITLE                                | CRS       |
|---------|---------------------------------------------|-----------|
| BIB 104 | Introduction to Old Testament               | 3         |
| THE 110 | Bible/Apostolic Doctrine                    | 3         |
| CPT 101 | Introduction to Computers                   | 3         |
| ENG 101 | Basic Grammar                               | 3         |
| PHI110  | Introduction to Philosophy                  | 3         |
| ORN 100 | Introduction to Higher Education Experience | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                   | <b>16</b> |

| SPRING  | COURSE TITLE                  | CRS       |
|---------|-------------------------------|-----------|
| BIB 118 | Introduction to New Testament | 3         |
| MAT 103 | Basic Concepts of Mathematics | 3         |
| ENG 110 | Written Composition           | 3         |
| COM 101 | Speech Communications         | 3         |
| EVA 101 | Introduction to Evangelism    | 3         |
| FED 120 | Field Education in Evangelism | 1         |
|         | <b>TOTAL CREDIT HOURS</b>     | <b>16</b> |

### SECOND YEAR

| FALL    | COURSE TITLE                                    | CRS       |
|---------|-------------------------------------------------|-----------|
| BIB 245 | The Pentateuch and Historical Books             | 3         |
| MUS200  | Music Appreciation                              | 3         |
| HIS 221 | Western Civilization I                          | 3         |
| BIB 225 | Introduction Principles of Bible Interpretation | 3         |
| PHI 200 | Introduction to World Religions                 | 3         |
| FED 200 | Foundations of Ministry                         | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                       | <b>16</b> |

| SPRING  | COURSE TITLE                                | CRS       |
|---------|---------------------------------------------|-----------|
| BIB 218 | Gospels/Life of Christ                      | 3         |
| THE 275 | Theology of the Holy Spirit                 | 3         |
| HIS 222 | Western Civilization II                     | 3         |
| CNS210  | Intro to Counseling and Crisis Intervention | 3         |
| EDU 215 | Principles of Teaching                      | 3         |
| FED 300 | Field Education in Teaching                 | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                   | <b>16</b> |

### THIRD YEAR

| FALL    | COURSE TITLE                          | CRS       |
|---------|---------------------------------------|-----------|
| BIB 385 | The Prophets and Wisdom Literature    | 3         |
| APO 330 | Introduction to Apologetics           | 3         |
| CHS 312 | Church History I                      | 3         |
| GRE 300 | Introduction New Testament Greek I OR | 3         |
| HEB300  | Introduction to OT Hebrew Grammar I   | 3         |
| PAS 300 | Pastoral Theology                     | 3         |
|         | <b>TOTAL CREDIT HOURS</b>             | <b>15</b> |

| SPRING  | COURSE TITLE                            | CRS       |
|---------|-----------------------------------------|-----------|
| BIB 390 | Acts of the Apostles & Pauline Epistles | 3         |
| CHS 321 | Church History II                       | 3         |
| CNS 320 | Church and Family Law                   | 3         |
| GRE 301 | Introduction New Testament Greek II OR  | 3         |
| HEB 301 | Introduction to OT Hebrew grammar II    | 3         |
| BIB 320 | The Book of Romans                      | 3         |
| INT 400 | Foundations of Internships              | 1         |
|         | <b>TOTAL CREDIT HOURS</b>               | <b>16</b> |

| SUMMER | COURSE TITLE                   | CRS |
|--------|--------------------------------|-----|
| INT424 | Pastoral Ministries Internship | 5   |

### FOURTH YEAR

| FALL    | COURSE TITLE                                 | CRS       |
|---------|----------------------------------------------|-----------|
| COM400  | Writing and Research                         | 3         |
| THE 420 | Biblical Ethics                              | 3         |
| THE 450 | Systematic Theology 1                        | 3         |
| BIB 430 | General Epistles and Apocalypse (Revelation) | 3         |
| MIS 340 | Introduction to Church Planting Strategies   | 3         |
|         | <b>TOTAL CREDIT HOURS</b>                    | <b>12</b> |

| SPRING  | COURSE TITLE                      | CRS       |
|---------|-----------------------------------|-----------|
| THE 460 | Systematic Theology 11            | 3         |
| PSY300  | General Psychology                | 3         |
| CHS 300 | Pentecostal History               | 3         |
| PAS 322 | Homiletics and Sermon Preparation | 3         |
| FED 360 | Field Education in Preaching      | 1         |
|         | <b>TOTAL CREDIT HOURS</b>         | <b>13</b> |

TOTAL CREDIT HOURS                      128

### Summary of Requirements:

1. Minimum 42 hours of Bible/Theology
2. Minimum 124 total semester credit hours
3. Demonstration of Christian character
4. Fulfillment of Christian ministry requirements
5. Minimum cumulative 2.0 grade point average (GPA)
6. Must maintain minimum 2.0 GPA in all communication and all professional core courses
7. Application for Bachelor of Religious Studies Degree
8. Payment of all Applicable Fees.

# BACHELOR OF RELIGIOUS STUDIES

## IV. Women's Ministries

### FIRST YEAR

| FALL    | COURSE TITLE                                | CRS       |
|---------|---------------------------------------------|-----------|
| BIB 104 | Introduction to Old Testament               | 3         |
| THE 110 | Bible/Apostolic Doctrine                    | 3         |
| CPT 101 | Introduction to Computers                   | 3         |
| ENG 101 | Basic Grammar                               | 3         |
| PHI110  | Introduction to Philosophy                  | 3         |
| ORN 100 | Introduction to Higher Education Experience | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                   | <b>16</b> |

| SPRING  | COURSE TITLE                  | CRS       |
|---------|-------------------------------|-----------|
| BIB 118 | Introduction to New Testament | 3         |
| MAT 103 | Basic Concepts of Mathematics | 3         |
| ENG 110 | Written Composition           | 3         |
| COM 101 | Speech Communications         | 3         |
| EVA 101 | Introduction to Evangelism    | 3         |
| FED 120 | Field Education in Evangelism | 1         |
|         | <b>TOTAL CREDIT HOURS</b>     | <b>16</b> |

### SECOND YEAR

| FALL    | COURSE TITLE                                    | CRS       |
|---------|-------------------------------------------------|-----------|
| BIB 245 | The Pentateuch and Historical Books             | 3         |
| MUS200  | Music Appreciation                              | 3         |
| HIS 221 | Western Civilization I                          | 3         |
| BIB 225 | Introduction Principles of Bible Interpretation | 3         |
| PHI 200 | Introduction to World Religions                 | 3         |
| FED 200 | Foundations of Ministry                         | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                       | <b>16</b> |

| SPRING  | COURSE TITLE                                | CRS       |
|---------|---------------------------------------------|-----------|
| BIB 218 | Gospels/Life of Christ                      | 3         |
| THE 275 | Theology of the Holy Spirit                 | 3         |
| HIS 222 | Western Civilization II                     | 3         |
| CNS210  | Intro to Counseling and Crisis Intervention | 3         |
| EDU 215 | Principles of Teaching                      | 3         |
| FED 300 | Field Education in Teaching                 | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                   | <b>16</b> |

### THIRD YEAR

| FALL    | COURSE TITLE                       | CRS       |
|---------|------------------------------------|-----------|
| BIB 385 | The Prophets and Wisdom Literature | 3         |
| APO 330 | Introduction to Apologetics        | 3         |
| CHS 312 | Church History I                   | 3         |
| SPA 101 | Introduction to Spanish I          | 3         |
| WOM200  | Theology and Role of Women         | 3         |
| FED 410 | Field Education in Women Ministry  | 1         |
|         | <b>TOTAL CREDIT HOURS</b>          | <b>16</b> |

| SPRING         | COURSE TITLE                              | CRS       |
|----------------|-------------------------------------------|-----------|
| <b>BIB 390</b> | Acts of the Apostles and Pauline Epistles | 3         |
| CHS 321        | Church History II                         | 3         |
| SPA 102        | Introduction to Spanish II                | 3         |
| BIB 216        | Comparative Study of Ruth/ Esther         | 3         |
| BIB 320        | The Book of Romans                        | 3         |
| INT 400        | Foundations of Internships                | 1         |
|                | <b>TOTAL CREDIT HOURS</b>                 | <b>16</b> |

| SUMMER | COURSE TITLE                | CRS |
|--------|-----------------------------|-----|
| INT425 | Women Ministries Internship | 5   |

### FOURTH YEAR

| FALL    | COURSE TITLE                                 | CRS       |
|---------|----------------------------------------------|-----------|
| COM400  | Writing and Research                         | 3         |
| THE 420 | Biblical Ethics                              | 3         |
| THE 450 | Systematic Theology 1                        | 3         |
| BIB 430 | General Epistles and Apocalypse (Revelation) | 3         |
| WOM 322 | Restoration of Abused Victims and Families   | 3         |
|         | <b>TOTAL CREDIT HOURS</b>                    | <b>15</b> |

| SPRING  | COURSE TITLE              | CRS       |
|---------|---------------------------|-----------|
| THE 460 | Systematic Theology 11    | 3         |
| PSY300  | General Psychology        | 3         |
| CNS 320 | Church and Family Law     | 3         |
| CHS 300 | Pentecostal History       | 3         |
|         | <b>TOTAL CREDIT HOURS</b> | <b>12</b> |

TOTAL CREDIT HOURS                      128

### Summary of Requirements:

1. Minimum 42 hours of Bible/Theology
2. Minimum 124 total semester credit hours
3. Demonstration of Christian character
4. Fulfillment of Christian ministry requirements
5. Minimum cumulative 2.0 grade point average (GPA)
6. Must maintain minimum 2.0 GPA in all communication and all professional core courses
7. Application for Bachelor of Religious Studies Degree
8. Payment of all Applicable Fees.

# BACHELOR OF RELIGIOUS STUDIES

## V. Youth Ministries

### FIRST YEAR

| FALL    | COURSE TITLE                                | CRS       |
|---------|---------------------------------------------|-----------|
| BIB 104 | Introduction to Old Testament               | 3         |
| THE 110 | Bible/Apostolic Doctrine                    | 3         |
| CPT 101 | Introduction to Computers                   | 3         |
| ENG 101 | Basic Grammar                               | 3         |
| PHI110  | Introduction to Philosophy                  | 3         |
| ORN 100 | Introduction to Higher Education Experience | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                   | <b>16</b> |

| SPRING  | COURSE TITLE                  | CRS       |
|---------|-------------------------------|-----------|
| BIB 118 | Introduction to New Testament | 3         |
| MAT 103 | Basic Concepts of Mathematics | 3         |
| ENG 110 | Written Composition           | 3         |
| COM 101 | Speech Communications         | 3         |
| EVA 101 | Introduction to Evangelism    | 3         |
| FED 120 | Field Education in Evangelism | 1         |
|         | <b>TOTAL CREDIT HOURS</b>     | <b>16</b> |

### SECOND YEAR

| FALL    | COURSE TITLE                                    | CRS       |
|---------|-------------------------------------------------|-----------|
| BIB 245 | The Pentateuch and Historical Books             | 3         |
| MUS200  | Music Appreciation                              | 3         |
| HIS 221 | Western Civilization I                          | 3         |
| BIB 225 | Introduction Principles of Bible Interpretation | 3         |
| PHI 200 | Introduction to World Religions                 | 3         |
| FED 200 | Foundations of Ministry                         | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                       | <b>16</b> |

| SPRING  | COURSE TITLE                                | CRS       |
|---------|---------------------------------------------|-----------|
| BIB 218 | Gospels/Life of Christ                      | 3         |
| THE 275 | Theology of the Holy Spirit                 | 3         |
| HIS 222 | Western Civilization II                     | 3         |
| CNS210  | Intro to Counseling and Crisis Intervention | 3         |
| EDU 215 | Principles of Teaching                      | 3         |
| FED 300 | Field Education in Teaching                 | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                   | <b>16</b> |

### THIRD YEAR

| FALL    | COURSE TITLE                              | CRS       |
|---------|-------------------------------------------|-----------|
| BIB 385 | The Prophets and Wisdom Literature        | 3         |
| APO 330 | Introduction to Apologetics               | 3         |
| CHS 312 | Church History I                          | 3         |
| SPA 101 | Introduction to Spanish I                 | 3         |
| YOU 321 | Evangelism and Ministry to Children/Youth | 3         |
|         | <b>TOTAL CREDIT HOURS</b>                 | <b>15</b> |

| SPRING         | COURSE TITLE                              | CRS       |
|----------------|-------------------------------------------|-----------|
| <b>BIB 390</b> | Acts of the Apostles and Pauline Epistles | 3         |
| CHS 300        | Pentecostal History                       | 3         |
| CHS 321        | Church History II                         | 3         |
| SPA 102        | Introduction to Spanish II                | 3         |
| BIB 320        | The Book of Romans                        | 3         |
| INT 400        | Foundations of Internships                | 1         |
|                | <b>TOTAL CREDIT HOURS</b>                 | <b>16</b> |

| SUMMER | COURSE TITLE                | CRS |
|--------|-----------------------------|-----|
| INT426 | Youth Ministries Internship | 5   |

### FOURTH YEAR

| FALL    | COURSE TITLE                                 | CRS       |
|---------|----------------------------------------------|-----------|
| COM400  | Writing and Research                         | 3         |
| THE 420 | Biblical Ethics                              | 3         |
| THE 450 | Systematic Theology 1                        | 3         |
| BIB 430 | General Epistles and Apocalypse (Revelation) | 3         |
| YOU 460 | Motivating and Mobilizing Youth for Ministry | 3         |
|         | <b>TOTAL CREDIT HOURS</b>                    | <b>15</b> |

| SPRING  | COURSE TITLE                               | CRS       |
|---------|--------------------------------------------|-----------|
| THE 460 | Systematic Theology 11                     | 3         |
| PSY300  | General Psychology                         | 3         |
| YOU 380 | Strategic Planning for Youth Ministry      | 3         |
| YOU 440 | Relating to Youth in Contemporary Cultures | 3         |
| FED 375 | Field Education in Youth Ministry          | 1         |
|         | <b>TOTAL CREDIT HOURS</b>                  | <b>13</b> |

TOTAL CREDIT HOURS    128

### Summary of Requirements:

1. Minimum 42 hours of Bible/Theology
2. Minimum 124 total semester credit hours
3. Demonstration of Christian character
4. Fulfillment of Christian ministry requirements
5. Minimum cumulative 2.0 grade point average (GPA)
6. Must maintain minimum 2.0 GPA in all communication and all professional core courses
7. Application for Bachelor of Religious Studies Degree
8. Payment of all Applicable Fees.



## **Field Education and Christian Ministry (Practical Application)** *(“Learning has not taken place until information is coupled with formation”)*

The *Field Education Ministry Program* is designed to allow practical ministry skills to students enrolled at all levels. The College has established several sites and services that target children, youth and families, and also congregations. Collaborations and partnerships with schools, correctional institutions, and social agencies that cater to those who have had to flee their homes, also exists.



The College’s MASP Summer Enrichment staff and instructors, along with partners from the academic, athletic, civic, and social community, provide services that add to the holistic, encompassing academic enrichment, moral and spiritual development, including a professional emphasis that allowed campers to consider occupational careers during their formative years. The program extends into the fall and spring semesters, and meets on campus one Saturday per month (simultaneously with the Saturday Hybrid Program).



Karlene Johnson (above middle photo) classroom facilitator for grades K-1; Alphine Bradley (left below), Director of Academic Services and classroom facilitator for grades 5-8



The literary, visual, and performing arts are integrated into the curriculum to instill critical thinking skills among the Campers. Mrs. And Mrs. Dugan (Fine Arts instructors) judge the arts competition during MASP Summer Enrichment 2014 finale.



(Below) Arthur Woodard, recent graduate and class valedictorian (2014) teaches “The Parables” to MASP campers. Woodard has been admitted to the US Military, to train as a Behavior Health Specialist.



(Above) the teachings were used in the development and presentation of a skit (It’s the greatest party ever, and I’m invited), based upon the Parable of the Banquet Feast (Matthew 13:1-9).



(Above) campers take active part in Chapel and Assembly sessions.

Basketball STEM camp facilitated by Larry “Gator” Rivers, former Harlem Globetrotter Legend, combines basics in the game of basketball with Science, Technology, Engineering and Math.



“A holistic approach to ministry involvement—enhancing both attitudes and athletic skills”

**“W. L. Bonner College students and employees link with academic, athletic, civic, and church communities, to effect change among children and families”**

## **COURSE DESCRIPTIONS**

### ***BIBLE/THEOLOGY/CHURCH HISTORY CORE***

#### **BIB 104 Introduction to Old Testament**

This course is a basic overview of the Old Testament. Special attention will be paid to the geographical and historical contexts in which the Jewish scriptures arose, their social settings, political biases, and theological message. The aim is to acquaint the student with the content, message, and personal application of each book, and to study the unity of the books in the progress of revelation and redemption. **(3 Credit Hours)**

#### **BIB 118 Introduction to New Testament**

This course is a basic overview of the New Testament. Special attention will be paid to the geography, history, and content of the books of the New Testament. Application of the New Testament's teachings to our individual and corporate lives as believers is maintained throughout. **(3 Credit Hours)**

#### **BIB 218 Gospels/Life of Christ**

This course is a parallel study of the "Synoptic Gospels" and the Book of John. It includes: a survey of the historical and religious developments of the inter-testamental period; the distinctive characteristics of each Gospel; tracing the depiction of the birth, life, teaching, and the resurrection of Jesus Christ through a harmony of the Gospels. The purpose is to enhance understanding and appreciation of the life and ministry of the Lord Jesus Christ as presented in the Gospels in order to love, worship, serve, glorify and proclaim Christ more effectively **(3 Credit Hours)**

#### **BIB 225 Introduction to principles of Bible Interpretation**

This course gives an introduction to the hermeneutical principles basic to interpreting Scripture. The student will become acquainted with the history of interpretation and a defense of the literal-historical-grammatical approach. Hermeneutical strategies will be used to interpret various literary genres, analyze structural relationships, perform word studies, and develop principles for accurate practical application. **(3 Credit Hours)**

#### **BIB 245 The Pentateuch and Historical Books**

This course explores and analyzes the five books of Moses and the historical books of the Old Testament in light of theological, historic, cultural, political and geographic backgrounds. Their theological and practical message in relation to the unfolding divine plan of redemption is examined. Critical questions regarding inspiration, canonization, interpretation and authorship will also be introduced. **(3 Credit Hours)**

#### **BIB 320 The Book of Romans**

A detailed study of the book of Romans with special emphasis on the background and the theological issues of the book such as justification, sanctification and perseverance. Students will be encouraged to apply principles of this book to their Christian lives **(3 Credit Hours)**

#### **BIB 385 The Prophets and Wisdom Literature**

Students will survey the books of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon and Lamentations. The nature and styles of Hebrew poetry in the poetic books will introduce Hebrew parallelism, which is used extensively in the prophetic books. The second part of the course will be an introduction and overview of the prophetic books with special consideration given to the historic occasions, theme, structure and general content of each book. Special hermeneutical issues are introduced with a focus on how these books apply today. **(3 Credit Hours)**

Prerequisite: **BIB 245 The Pentateuch and Historical Books**

#### **BIB 390 Acts of the Apostles and Pauline Epistles**

This course offers a detailed examination of the book of Acts and Pauline letters focusing on the historical background of each letter and the general content of each. The books are studied chronologically using the book of Acts as the framework. Special attention is given to Paul's Apostolic mission, his role as the primary theologian of New Testament Christianity, and his views of such doctrines as grace, justification by faith, sanctification, baptism in the spirit, and spiritual gifts. **(3 Credit Hours)**

Prerequisite: **BIB 218 Gospels/Life of Christ**

#### **BIB 430 General Epistles & Apocalypse (Revelation)**

A study of general epistles and Revelation, focusing on their background, content, dates of composition and audience. Particular attention will be paid to the application of specific truths within each book. **(3 Credit Hours)**

Prerequisite: **BIB 390 Acts of the Apostles and Pauline Epistles**, and **BIB 218 Gospels/Life of Christ**

#### **CHS 300 Pentecostal History**

This is a study of Pentecostal history, beginning with the birth of the church and bridging between gaps that led to the Pentecostal Movement beginning in 1901 in the United States. Special focus will begin to movements, pioneers, teachings, and impact on modern Christianity. **(3 Credit Hours)**

### **CHS 311 Church History I (Early-Medieval Period)**

A survey of the history of the Christian church from New Testament times to the modern era, divided into four periods: Early church history from the First Advent of Christ to the collapse of the Roman Empire (5 B.C. to A. D. 590); Medieval church history from the rise of Roman Catholic Church to the beginning of the Reformation (A.D. 590-1517). **(3 Credit Hours)**

### **CHS 321 Church History II (Medieval-Reformation; Reformation-Present)**

Reformation Church history from the Protestant Reformation to the Roman Catholic Counter-Reformation (1517-1648); and modern church history

### **THE 110 Bible-Apostolic Doctrine**

This course surveys the doctrinal truths of Scripture, focusing on the basic doctrine necessary for a Christian world view: nature of theology, revelation, Scripture, the triune God, creation, providence, humanity, sin, the person and work of Christ, the person and work of the Holy Spirit, salvation, the church, the church and Israel, the last thing. **(3 Credit Hours)**

### **THE 200 Theology of Positive Thinking**

This course examines biblical models for patterns of thought among Christians' and the practical results of positive thought. The course is designed to raise the confidence level among preachers, especially African Americans. **(3 Credit Hours)**

### **THE 275 Theology of the Holy Spirit**

This course examines the person and work of the Holy Spirit. It specifically emphasizes the Spirit's role in the lives of individuals in the Old Testament as well as in the Church at large. This is a course for all serious Christian workers today. **(3 Credit Hours)**

### **THE 450 Systematic Theology I**

This course examines in-depth the theological truths in a systematic way. Focus is on Prolegomena, Theology Proper, Anthropology, Hamartiology, Christology, Soteriology, Pneumatology, Ecclesiology, and Eschatology. **(3 Credit Hours)**

### **THE 460 Systematic Theology II**

This course is a continuation of Systematic Theology I and examines the development and importance of theological systems as means of discovering and interpreting the major themes of the Scripture. Such systems as Calvinism, Arminianism, Covenant Theology, Dispensationism, Historical Theology, Radical Theology, and Liberation Theology will be explored. Emphasis will be given to the student's own system of theology and interpretation. **(3 Credit Hours)**

Prerequisite: **THE 450 Systematic Theology I**

### **THE 420 Biblical Ethics**

This course gives a review of God's revelation of proper conduct and behavior in personal and social relationships, of God's plan and provision for reaching that ideal, and man's responsibility in appropriating God's provision. Contemporary issues relating to ethical problems and Christian living will be discussed. **(3 Credit Hours)**

## ***GENERAL EDUCATION CORE***

### *Humanities*

#### **COM 101 Speech Communications**

An introductory study of the theory and practice of communication. Students will prepare assignments that will enable skill and development in public speaking and small group communication in laboratory sessions. **(3 Credit Hours)**

#### **COM 400 Writing and Research**

A survey of writing and research methods with emphasis on creating thesis statements, writing a thesis and term papers, collecting a bibliography, etc. **(3 Credit Hours)**

#### **CPT 101 Introduction to Computers**

This course provides students with the basic instruction for the use of computers, including various applications of personal computing, hands-on experience with word-processing programs, spreadsheets, file-management systems, and educational programs. **(3 Credit Hours)**

#### **ENG 101 Basic Grammar**

This course gives instruction in basic writing skills and concepts of grammar. It is designed to prepare the student with a working knowledge of the English language, both in oral and written form. Particular emphasis is placed on paragraph organization, sentence structure, and grammar and usage skills. **(3 Credit Hours)**

#### **ENG 110 Written Composition**

A course to develop the student's writing and research skills: Prewriting, writing, revision, editing, paraphrase, summary, and analysis. **(3 Credit Hours)**

### **HIS 221 Western Civilization I**

The purpose of this course is to interpret the character of Western civilization and its worldwide explosive effect, particularly in the present revolutionary stage of technocracy, which is creating an unprecedented crisis for all religions, Christianity included. The importance lies in the analysis of Western civilization as a unique phenomenon. **(3 Credit Hours)**

### **HIS 222 Western Civilization II**

A continuation of HIS 221 in which a survey will be provided showing humanity's struggle from early periods to the late 1900s. **(3 Credit Hours)**

### **MAT 103 Basic Concepts of Mathematics**

This course will be both conceptual and practical. Students will review basic mathematical concepts as well as learn general mathematics as applied in the church environment. Key topics include stewardship, budgets, banking, payroll, taxes, insurance, financial statements, and statistics. **(3 Credit Hours)**

### **ORN 100 Introduction to the Higher Education Experience**

The purpose of this course is to improve students' academic performance and increase their level of commitment to succeeding in college. **(3 Credit Hours)**

### **PHI 110 Introduction to Philosophy**

This course examines basic terms and concepts in philosophy (e.g. epistemology, revelation, empiricism, idealism, metaphysics, ethics, etc) and surveys influential ideas and schools of philosophical thought from ancient Greece to the contemporary era. Emphasis is placed on the historical encounter of Christian faith and philosophy, both past and present. The Judeo-Christian worldview is presented as an effective framework for critically interpreting and evaluating diverse philosophical claims. **(3 Credit Hours)**

### **PHI 200 Introduction to World Religions**

An introduction to the basic tenets and doctrines of major world religions. Special emphasis will be given to historical development, philosophical structures and world views of the religions. **(3 Credit Hours)**

### **PSY300 General Psychology/Sociology**

This course is a survey of scientific psychology including the historical roots, human development, and physiological basis of behavior, learning, motivation, perception, emotions, personality, socialization and pathology. Biblical principles will be integrated with psychological data, and practical application will be made within both Christian and non-Christian environments. **(3 Credit Hours)**

## *Fine Arts*

### **MUS 200 Music Appreciation**

Music is looked at from the Biblical perspective and compared to composers, writers, forms and lyrics of the modern age. Students will listen to and compare modern forms of music to include "Spirituals", "Gospel", and hymns associated with American Christianity and the African American experience. Musical instruments, voice, and song writing will be studied from a historical and Biblical perspective. **(3 Credit Hours)**

## *Biblical Languages*

### **GRE 300 Introduction to New Testament Greek I**

This course gives a thorough study of the fundamental elements of New Testament Greek grammar, culminating in the reading of selected portions from the Greek New Testament. Students will commit to memory the various paradigms of Greek verbs, nouns, adjectives, etc. **(3 Credit Hours)**

### **GRE 301 Introduction to New Testament Greek II**

This is the second half of a thorough study of the fundamental elements of New Testament Greek grammar, culminating in the reading of selected portions from the Greek New Testament. **Prerequisite: GRE 300 (3 Credit Hours)**

### **HEB 300 Introduction to Old Testament Hebrew grammar I**

Both HEB 300 and 310 cover basic Hebrew grammar and vocabulary and spend a lot of time reading the Hebrew Old Testament. Emphasis is placed upon the practical use of Hebrew for lifelong ministry. **(3 Credit Hours)**

### **HEB 301 Introduction to Old Testament Hebrew grammar II**

A continuation of HEB 300 **(3 Credit Hours)**

**Prerequisite: HEB 300 Introduction to Old Testament Hebrew grammar I**

## *Modern Languages*

### **SPA 101 Introduction to Spanish I**

An introduction to the basic five C's of the language: communication, cultures, connections, comparisons, and communities. Emphasis is on developing communicative competence in simple conversations on familiar material context. Study of Spanish speaking countries, their cultural patterns and customs are also a special focus. **(3 Credit Hours)**

### **SPA 102 Introduction to Spanish II**

A continued development of the skills introduced in 101 in communication, cultures, comparisons, communities and connections as students function in Spanish in contextualized situations presented in class. Emphasis is on functional approach to oral communication as well as a study of Spanish speaking countries, their cultural patterns and customs.

**PREREQUISITE: SPA 101 (3 Credit Hours)**

## ***MINISTRY DEVELOPMENT***

### **APO 330 Introduction to Apologetics**

An introduction and brief historical survey of apologetics and apologetic method, for the purpose of equipping the student to better understand, defend and communicate the truth of the Christian faith. The course will focus on contemporary issues faced by the twenty-first century Christian community. **(3 Credit Hours)**

### **EVA 101 Introduction to Evangelism**

This course is theologically-based and traces the biblical basis for evangelizing the nations. An introduction to the biblical models, paradigms and practice of personal and group evangelism is given. Special emphasis is also given to the practical implications of evangelism in the world today. **(3 Credit Hours)**

### **CNS 210 Introduction to Counseling and Crisis Intervention**

This course is designed to give students a foundational understanding of helping relationships, counseling, and crisis intervention from a Christian perspective. Students are introduced to counseling theories and methodology, combined with a brief overview of the techniques derived from various schools of thought. Students will develop a practical understanding of the integration of psychological and theological concepts. This course will provide a solid foundation needed for applying the principles of Christian Counseling and Biblical principles to the issues of life. **(3 Credit Hours)**

### **EDU 215 Principles of Teaching**

This course gives a detailed analysis of the principles, strategies and challenges of effective teaching in the church setting. **(3 Credit Hours)**

## *Field Education*

### **EDU 120 Field Education in Evangelism**

Student receives hands-on training with local churches, youth centers, and other settings for weekly sharing of the Gospel, prayer and other evangelistic activities. Students meet three hours per month in a lab for training, prayer, and reflection under the supervision of an instructor. **(1Credit Hour)**

### **FED 200 Field Education in Teaching**

Students receive training and instruction in preparing and presenting lessons, applying their knowledge of the Bible, principles of Bible interpretation, and teaching skills by presenting the word of God in Sunday School, Bible Study, nursing homes, youth detention centers, prisons, etc. Students are observed and evaluated by the instructor and their peers. **(1Credit Hour)**

### **FED 210 Foundations of Ministry**

An introduction to the field of Christian ministry, focusing upon Christian conversion, discovery of one's spiritual gifts and services. The course also emphasizes the importance of developing ministry skills and total life training. The course is required of all degree students and. **(1 credit hour)**

### **FED 312 Field in Cross Cultural Ministries**

Student receive training and instruction in preparing to work with cultures different than their own. It prepare those who will work in foreign countries and those who will work in USA with diverse cultures.



### **FED 308 Field Education in Educational ministries**

Advanced training for students who anticipate teaching in Church or formal institutions **(1Credit Hour)**

### **FED 340 Field Education in Preaching**

Students receive hands-on preparation in creating sermons, employing such methods as translation of passages, exegetical insight, grammatical/literary, and historical-cultural situations. Sermons are presented and evaluated by lab supervisor and peers. **(1Credit Hour)**

### **FED 375 Field Education in Youth Ministry**

Student receives training and instruction in preparing to work with youth. **(1Credit Hours)**

### **FED 410 Field Education in Women's Ministries**

Student receives training and instruction in preparing to work with women. **(1Credit Hours)**

## *Internship*

### **INT 400 Foundations of Internships**

The course provides basic preparation for all professional degree students contemplating an internship during the summer or in the spring. Students are guided through a series of reflective writing exercise in that preparation. **(1Credit Hours)**

### **INT422 Biblical studies internship**

This course is designed to help the student apply the theoretical and factual knowledge gained in the classroom to specific ministry settings. As such, the course serves to integrate the student's academic knowledge with practical situations to develop an understanding of the nature of the task of ministry. Ideally, the student should have completed enough academic training in biblical studies to appreciate the application process **(5Credit Hours)**

### **INT423 Global Cross-Cultural Ministries internship**

This internship seeks to expose students to issues related to cross-cultural ministry through first-hand experience in a cross-cultural ministry setting. **(5Credit Hours)****Prerequisites:** all required Field Education course.

### **INT424 Pastoral Ministries internship**

This course is designed to help the student apply the theoretical and factual knowledge gained in the classroom to specific ministry settings. As such, the course serves to integrate the student's academic knowledge with practical situations to develop an understanding of the nature of the task of ministry. Ideally, the student should have completed enough academic training in pastoral ministry to appreciate the application process. **(5Credit Hours)****Prerequisites:** all required Field Education course.

### **INT425 Women Ministries internship**

This course is designed to help the student apply the theoretical and factual knowledge gained in the classroom to specific ministry settings. As such, the course serves to integrate the student's academic knowledge with practical situations to develop an understanding of the nature of the task of ministry. Ideally, the student should have completed enough academic training in women ministry to appreciate the application process **(5Credit Hours)****Prerequisites:** all required Field Education course.

### **INT426 Youth Ministries internship**

This course is designed to help the student apply the theoretical and factual knowledge gained in the classroom to specific ministry settings. As such, the course serves to integrate the student's academic knowledge with practical situations to develop an understanding of the nature of the task of ministry. Ideally, the student should have completed enough academic training in youth ministry to appreciate the application process. **(5Credit Hours)****Prerequisites:** all required Field Education course.

## ***SPECIALIZATION (MAJOR)***

### *Biblical Studies*

### **EDU 300 Foundations of Education**

A study of the historical, social and philosophical foundations of education, designed for those preparing to become professional educators. Emphasis is given to enabling students to articulate a personal philosophy of education to the social context of urban schools, and to an understanding of biblical principles as they impact schools and classrooms. Attention is given to both the private and public school setting. **(3 Credit Hours)**

### **EDU 308 The Educational Ministry of the Church**

A study of the educational ministries of churches and para-Churches. Instruction will be given in methodology for teaching children, youth and adults. Students will also learn how to develop educational programs for local Churches. **(3 Credit Hours)**

### **EDU 360 Strategic Techniques in Divergent Learning**

This course is designed to convey methods and techniques in teaching the divergent learner. It fosters a deep comprehension of students in unusual circumstances and present alternative methods for communicating to these students and unique teaching strategies to encourage success among divergent learners. **(3 Credit Hours)**

### **EDU 400 Principles of Bible Curriculum and Design**

Instruction concerning curriculum design with application to the preparation of curriculum for Bible teaching; examination and evaluation of existing Bible curricula in order to determine the philosophical basis for their construction; projects in designing original Bible courses and units on various grade levels for use in varied teaching environments. **(3 Credit Hours)**

## *Global Cross-Cultural Ministries*

### **MIS 240 Introduction to Global Cross-Cultural Ministries**

This course is an introductory course to the dominant approaches to conducting cross-cultural work today. The course examines the history, strategy and theology of world outreach, focusing on cross-cultural ministry issues. **(3 Credit Hours)**

### **MIS 340 Introduction to Church Planting Strategies**

This course introduces the student to the urgent necessity of church planting in order to fulfill the Great Commission as well as to maintain the growth and vitality of the Church in the 21st century. The study focuses on contemporary models of church planting, stages in the church planting process and the gifts, abilities, and personality traits needed by church planters. Emphasis is also given to the development of practical skills for church planters. **(3 Credit Hours)**

### **MIS 335 Biblical Theology of Mission**

This course is a thorough study of the biblical basis for cross-cultural ministries and evangelism. The mission of the Old Testament Church will be compared with the Evangelistic Mandate. Implications will be given for missions in contemporary cultures. **(3 Credit Hours)**

### **MIS 355 Social Anthropology for Cross-Cultural Ministries**

Development in anthropological thinking is fostered through a review of basic anthropological concepts, problem-solving of cases studies, and reading and discussion of recent studies in applied anthropology. Prerequisite: **(3 Credit Hours)**

### **MIS 370 The Diverse Role of the Soul Winner**

This course emphasizes the many roles that Christians may perform in evangelizing the lost. Special focus is given to the evangelist and missionary as a wailer and weeper, warriors and worshipper. **(3 Credit Hours)**

## *Pastoral Ministries*

### **CNS 320 Church and Family Law**

A general introduction to the nature and regulation of family associations. This course focuses on the relationships of husband and wife as well as parent and child. It addresses moral, legal, and biblical issues relating to marriage, divorce, and custody, including international and American developments involving same-sex unions. **(3 Credit Hours)**

### **MIS 340 Introduction to Church Planting Strategies**

This course introduces the student to the urgent necessity of church planting in order to fulfill the Great Commission as well as to maintain the growth and vitality of the Church in the 21st century. The study focuses on contemporary models of church planting, stages in the church planting process and the gifts, abilities, and personality traits needed by church planters. Emphasis is also given to the development of practical skills for church planters. **(3 Credit Hours)**

### **PAS 300 Pastoral Theology**

This course explores the role of God's servant as preacher, pastor, teacher, administrator and organizer. Practical areas of pastoral ministry include the pastor's personal life and character, administration, working with church groups, church finances and buildings, public services, special services, the ordinances, funerals, weddings, visitation, and counseling. **(3 Credit Hours)**

### **PAS 322 Homiletics & Sermon Preparation**

A study of the theology of preaching as well as the mechanics of sermon preparation for the purpose of enabling the student to communicate God's Word effectively and correctly in this twenty-first century. Students will preach from planned sermon outlines. **(3 Credit Hours)**

## *Women's Ministries*

### **BIB 216 Comparative Study of Ruth and Esther**

The Book of Ruth gives a glimpse into the life of an Israelite family during the period of the Judges. The course portrays the major personalities of the Book: Ruth, Naomi and Boaz. It also explores the symbolic, theological, literary and historical connections between the Book of Ruth and the New Testament depiction of Jesus. The study of Esther focuses on the historical situation at the close of Judah's captivity. Students will demonstrate proficiency in applying hermeneutical principles to the study of Scripture. The study of both books students will gain insight as to how God moved through women in Old Testament times. **(3 Credit Hours)**

### **CNS 320 Church and Family Law**

A general introduction to the nature and regulation of family associations. This course focuses on the relationships of husband and wife as well as parent and child. It addresses moral, legal, and biblical issues relating to marriage, divorce, and custody, including international and American developments involving same-sex unions. **(3 Credit Hours)**

### **WOM 200 Theology and the Role of Women**

An examination of women within the context of religion. Students will become acquainted with images of women from the Biblical record to the current era. **(3 Credit Hours)**

### **WOM 322 Restoring Abused Victims and Families**

A focus upon the ministry of spiritual, mental, social, and physical restoration for battered women. Instructors will team up with female physicians and spiritual counselors in a holistic approach to restoring abused victims **(3 Credit Hours)**.

### **WOM 340 Biblical Perspectives on Family**

This course introduces the Bible's teaching regarding appropriate Christ-centered relationships between husbands and wives and parents and children. Special focus will be given to the woman and her role as servant of God, helpmeet, counsel and glory of her husband, and succourer and nurturer of her children **(3 Credit Hours)**.

## *Youth Ministries*

### **YOU 220 Ministry to Children and Youth**

A practical course that strives to equip students to work with children, infancy through sixth grade. Content elements include units of study on the home, how children learn, leading a child to Christ, administration of children's programs, specific learning activities geared to age-level traits, and preparation and use of visual aids **(3 Credit Hours)**.

### **YOU 321 Evangelism and Ministry to Children and Youth**

This course aids the Christian worker in becoming more effective in discipling and enabling children/youth to know Christ as Savior and Lord. Students will explore various methods and strategies for targeting teens and college students. **(3 Credit Hours)**

### **YOU 380 Strategic Planning for Youth Ministry**

In this course students will learn various methods and strategies and principles for effective youth ministry. Students will develop a biblically based model appropriate for their own ministry to high school and college students. Special emphasis will be placed upon strategies for ministering to at-risk youth. **(3 Credit Hours)**

### **YOU 440 Relating to Youth in Contemporary Cultures**

This course is designed to prepare Christian workers with skills that are necessary for effectively communicating to youth in North American and other cultures. Special emphasis will be placed upon cross-cultural communications to indigenous groups. Practical implications will be explored relating to the developmental needs of high school and college youth. **(3 Credit Hours)**

### **YOU 460 Motivating & Mobilizing Youth for Ministry**

This course is designed to stimulate an interest in Christian workers, especially youth, for world evangelization. The course prepares the workers for effectively ministering to youth as well as utilizing, designing, and implementing a short-term mission trip both home and overseas. **(3 Credit Hours)**

## ACADEMIC CALDENDAR – Fall 2014

| DATE                                          | DAY                       | EVENT                                                                                  | LOCATION                  |
|-----------------------------------------------|---------------------------|----------------------------------------------------------------------------------------|---------------------------|
| <b>October 20, 2014<br/>February 27, 2015</b> | <b>Monday – Friday</b>    | <b>Graduation Filing Period</b>                                                        | <b>Registrar's Office</b> |
| <b>May 8-August 15</b>                        | Thursday – Friday         | Pre-Registration – Continuing Students                                                 | WLBC Campus               |
| August 18-20                                  | Monday – Wednesday        | Final Registration (Residency/Evening Program)                                         | WLBC Campus               |
| August 25                                     | Monday                    | Orientation/Registration (Residency/Evening Program)                                   | WLBC Campus               |
| <b>August 25</b>                              | <b>Monday</b>             | <b>Classes Begin (Residency/Evening Program)</b>                                       | WLBC Campus               |
| September 1                                   | Monday                    | Observance of Labor Day                                                                | Campus Closed             |
| September 2 –December 9                       | Tuesday                   | Chapel All Programs                                                                    | PLHR                      |
| September 2                                   | Tuesday                   | Last day to register without paying late registration fees (Residency/Evening Program) | Fiscal Services           |
| September 3-5                                 | Wednesday – Friday        | Late Registration (Residency/Evening Program)                                          | WLBC Campus               |
| September 5                                   | Friday                    | Last Day to Drop/Add Classes – Residency Evening                                       | WLBC Campus               |
| September 8-12                                | Monday – Friday           | Withdrawal Period for (Residency Evening Program) (W)                                  | Registrar's Office        |
| September 15-October31                        | Monday – Friday           | Withdrawal Period for (Residency Evening Program) (WP/WF)                              | Registrar's Office        |
| <b>September 17-19</b>                        | <b>Wednesday – Friday</b> | <b>Modular I Institute Program</b>                                                     | <b>WLBC Campus</b>        |
| September 17-19                               | Wednesday                 | Orientation & Registration for Institute Program Students                              | WLBC Campus               |
| September 17                                  | Wednesday – Friday        | Classes Begin (Institute Program)                                                      | WLBC Campus               |
| September 19                                  | Friday                    | Opening Convocation                                                                    | Refuge Sanctuary          |
| <b>September 20</b>                           | <b>Saturday</b>           | <b>Session I Saturday Programs and Registration – Saturday Institute Program</b>       | WLBC Campus               |
| September 20                                  | Saturday                  | Last day register without paying late fees – Institute & Sat                           | WLBC Campus               |
| <b>September 22-24</b>                        | <b>Monday – Wednesday</b> | <b>Late Registration (Institute and Saturday Institute Programs)</b>                   | Registrar's Office        |
| September 22-23                               | Monday – Tuesday          | Orientation & Registration (Online Program)                                            |                           |
| <b>September 23</b>                           | <b>Tuesday</b>            | <b>Online Classes Begin</b>                                                            |                           |
| September 24                                  | Wednesday                 | Last Day to Drop/Add Schedule – Institute/Sat Ins Programs                             | WLBC Campus               |
| September 25-26                               | Thursday – Friday         | Withdrawal Period for Institute& Saturday Institute Programs) (W)                      | Registrar's Office        |
| September - 29<br>October 31                  | Monday – Friday           | Withdrawal Period for Institute and Saturday Institute Programs (WP/WF)                | Registrar's Office        |
| <b>September 30</b>                           | <b>Tuesday</b>            | <b>Online Last Day Drop and Add</b>                                                    |                           |
| October 20                                    | Monday                    | Graduation Filing Period Begins                                                        | Registrar's Office        |
| <b>October 22-25</b>                          | <b>Wednesday – Friday</b> | <b>Modular II for Institute Program</b>                                                | WLBC Campus               |
| October 22-24                                 | Wednesday – Friday        | Midterm examinations Residency/Evening Program                                         | WLBC Campus               |
| October 24-25                                 | Friday-Saturday           | Reaping the Harvest (Celebrating Widows)                                               | WLBC Campus               |
| <b>October 25</b>                             | <b>Saturday</b>           | <b>Session II for Saturday Program</b>                                                 | WLBC Campus               |
| October 25                                    | Saturday                  | Midterm examinations for Saturday Institute Program                                    | WLBC Campus               |
| November 3                                    | Monday                    | Withdrawal Failing Period Begins – All Programs (WF)                                   | Registrar's Office        |
| November 4                                    | Tuesday                   | Residency/Evening Chapel                                                               | PLHR                      |
| November 17, 2014 –<br>January 2, 2015        | Monday – Friday           | Pre-Registration for Spring 2010 – All Programs                                        | Advisors                  |
| <b>November 19-21</b>                         | <b>Wednesday – Friday</b> | <b>Modular III Institute Program</b>                                                   | <b>WLBC Campus</b>        |
| November 21                                   | Friday                    | Special Thanksgiving Celebration for Residency Evening                                 | Refuge Sanctuary          |
| <b>November 22</b>                            | <b>Saturday</b>           | <b>Session III Saturday Institute Program</b>                                          | WLBC Campus               |
| November 26-30                                | Wednesday – Sunday        | Observance of Thanksgiving Holidays                                                    | Campus Closed             |
| <b>December 10-12</b>                         | <b>Wednesday – Friday</b> | <b>Modular IV Institute Program</b>                                                    | WLBC Campus               |
| December 10-12                                | Monday-Friday             | Final Examinations Residency/Evening / Institute Programs                              | WLBC Campus               |
| December 12                                   | Friday                    | Christmas Cantata                                                                      | WLBC Campus               |
| <b>December 13</b>                            | <b>Saturday</b>           | <b>Session IV Saturday Institute Program</b>                                           | <b>WLBC Campus</b>        |
| December 13                                   | Saturday                  | Final Examinations / Saturday Institute Program                                        | WLBC Campus               |
| <b>December 19</b>                            | <b>Friday</b>             | <b>Online Classes End</b>                                                              |                           |
| December 14, 2014 -<br>January 4, 2015        | Sunday – Sunday           | Observance of Christmas/New Year's Holidays                                            | WLBC                      |

## ACADEMIC CALENDAR – Spring 2015

| DATE                                           | DAY                                  | EVENT                                                                                                                  | LOCATION                  |
|------------------------------------------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>November 17, 2014 – February 28, 2015</b>   | <b>Monday – Thursday</b>             | <b>Graduation Filing Period</b>                                                                                        | <b>Registrar's Office</b> |
| November 17-January 2<br>November 22-January 2 | Monday – Friday<br>Saturday - Friday | Pre-Registration – Residency/Institute Continuing Student<br>Pre-Registration – Saturday Institute Continuing Students | WLBC Campus               |
| January 5                                      | Monday                               | Back-to-School Residency Evening/Institute Program / Orientation                                                       | WLB Fam Life Ctr          |
| January 5                                      | Monday                               | Classes Begin-Registration Residency/Evening & Institute Programs                                                      | WLBC Campus               |
| <b>January 7-9</b>                             | <b>Wednesday – Friday</b>            | <b>Modular V – Institute Program</b>                                                                                   | <b>WLBC Campus</b>        |
| <b>January – May</b>                           | <b>Tuesdays</b>                      | <b>Chapel Services for all Programs</b>                                                                                | <b>WLBC Campus</b>        |
| <b>January 10</b>                              | <b>Saturday</b>                      | <b>Registration – Modular V – Saturday Institute Program</b>                                                           | <b>WLBC Campus</b>        |
| January 10                                     | Saturday                             | Last Day to Register without late fees – Institute/Saturday Institute                                                  | Registrar's Office        |
| January 13                                     | Tuesday                              | Late Registration Without Late Fees Residency/ Evening Programs                                                        | Registrar's Office        |
| January 14-16                                  | Wednesday – Friday                   | Late Registration Residency Evening – Drop/Add                                                                         | Registrar's Office        |
| January 15-16                                  | Thursday – Friday                    | Withdrawal Period for Institute and Saturday Institute (W)                                                             | Registrar's Office        |
| January 16                                     | Friday                               | Last Day to Drop / Add – Residency /Evening                                                                            | Registrar's Office        |
| January 19                                     | Monday                               | Observance of Dr. Martin Luther King, Jr. Birthday                                                                     | College Closed            |
| January 20 - 23                                | Tuesday – Friday                     | Withdrawal Period for Residency Evening (W)                                                                            | Registrar's Office        |
| January 20–March 14                            | Tuesday –Saturday                    | Withdrawal Period for Institute/Sat. Inst. Prog (WP or WF)                                                             | Registrar's Office        |
| January 20–April 3                             | Tuesday -Friday                      | Withdrawal Period for Residency/Evening Prog (WP or WF)                                                                | Registrar's Office        |
| <b>January 26</b>                              | <b>Monday</b>                        | <b>Online Classes Begin</b>                                                                                            | <b>WLBC Online</b>        |
| <b>February 3</b>                              | <b>Tuesday</b>                       | <b>Late Registration Without Late Fees Online Program</b>                                                              | <b>WLBC Online</b>        |
| <b>February 4-6</b>                            | <b>Wednesday – Friday</b>            | <b>Module VI (Institute Program)</b>                                                                                   | <b>WLBC</b>               |
| <b>February 4-6</b>                            | <b>Wednesday – Friday</b>            | <b>Late Registration Online Program – Drop/Add</b>                                                                     | <b>WLBC Online</b>        |
| <b>February 6</b>                              | <b>Friday</b>                        | <b>Last Day to Drop/Add Classes – Online Classes</b>                                                                   | <b>WLBC Online</b>        |
| <b>February 6-7</b>                            | <b>Friday-Saturday</b>               | <b>The Harlem Legends Event</b>                                                                                        |                           |
| <b>February 7</b>                              | <b>Saturday</b>                      | <b>Module VI (Saturday Institute Program)</b>                                                                          | <b>WLBC</b>               |
| <b>February 9-13</b>                           | <b>Monday – Friday</b>               | <b>Withdrawal Period for Online Classes (W)</b>                                                                        | <b>WLBC Online</b>        |
| February 17– April 10                          | Tuesday – Friday                     | Withdrawal Period for Online Classes (WP/WF)                                                                           | WLBC Online               |
| February 19-21                                 | Thursday – Saturday                  | ABHE Annual Meeting                                                                                                    | Orlando, FL               |
| April 27–March 1                               | Monday-Friday                        | Spring Break – Campus Closes                                                                                           | No Classes                |
| <b>March 2–March 31</b>                        | <b>Monday – Tuesday</b>              | <b>Late Graduation Filing Period – Late fee apply</b>                                                                  | <b>Registrar's Office</b> |
| March 9-13                                     | Monday-Friday                        | Midterm examinations (Residency/Evening Program)                                                                       | WLBC                      |
| <b>March 11-13</b>                             | <b>Monday – Friday</b>               | <b>Modular VII (Institute Program) / Midterm Exams</b>                                                                 | <b>WLBC</b>               |
| <b>March 14</b>                                | <b>Saturday</b>                      | <b>Session VII (Saturday Institute Program) / Midterm Exams</b>                                                        | <b>WLBC</b>               |
| March 16-April 17                              | Monday – Friday                      | Withdrawal Failing Period – Institute/Sat. Programs (WF)                                                               | Registrar's Office        |
| March 16 – August 22                           | Monday – Saturday                    | Pre-Registration                                                                                                       | WLBC                      |
| April 6-May 11                                 | Monday – Friday                      | Withdrawal Failing Period – Residency Program (WF)                                                                     | Registrar's Office        |
| April 6-10                                     | Monday – Friday                      | Final Exams – Institute Program                                                                                        | WLBC                      |
| April 10-11                                    | Friday – Saturday                    | Annual Christian Arts Celebration/Career/College Fair                                                                  | WLB Family Life Ctr       |
| April 11                                       | Saturday                             | Final Exams – Saturday Institute Program                                                                               | WLBC                      |
| <b>April 13-May 29</b>                         | <b>Monday – Friday</b>               | <b>Withdrawal Failing Period – Online Program (WF)</b>                                                                 | <b>Registrar's Office</b> |
| <b>April 15-17</b>                             | <b>Wednesday – Friday</b>            | <b>Module VIII (Institute Program)</b>                                                                                 | <b>WLBC</b>               |
| <b>April 18</b>                                | <b>Saturday</b>                      | <b>Module VIII (Saturday Institute Program)</b>                                                                        | <b>WLBC</b>               |
| May 4 – 8                                      | Monday – Friday                      | Final Exams – Residency/Evening Program                                                                                | WLBC                      |
| <b>May 19</b>                                  | <b>Tuesday</b>                       | <b>Baccalaureate</b>                                                                                                   | <b>Refuge Sanctuary</b>   |
| May 20                                         | Wednesday                            | Graduation Rehearsal                                                                                                   | Refuge Sanctuary          |
| <b>May 20</b>                                  | <b>Wednesday</b>                     | <b>Commencement</b>                                                                                                    | <b>Refuge Sanctuary</b>   |
| <b>May 25 – 29</b>                             | <b>Monday – Friday</b>               | <b>Final Exams – Online Program</b>                                                                                    | <b>WLBC</b>               |
| <b>June 22 –July 10</b>                        | <b>Monday – Friday</b>               | <b>Summer School</b>                                                                                                   | <b>WLBC Campus</b>        |
| July 3                                         | Friday                               | Observance of Independence Day                                                                                         | School Closed             |

## ACADEMIC CALDENDAR – Fall 2015

| DATE                                          | DAY                       | EVENT                                                                                  | LOCATION                  |
|-----------------------------------------------|---------------------------|----------------------------------------------------------------------------------------|---------------------------|
| <b>October 19, 2014<br/>February 27, 2015</b> | <b>Monday – Friday</b>    | <b>Graduation Filing Period</b>                                                        | <b>Registrar's Office</b> |
| <b>May 7-August 14</b>                        | Thursday – Friday         | Pre-Registration – Continuing Students                                                 | WLBC Campus               |
| August 17-19                                  | Monday – Wednesday        | Final Registration (Residency/Evening Program)                                         | WLBC Campus               |
| August 24                                     | Monday                    | Orientation/Registration (Residency/Evening Program)                                   | WLBC Campus               |
| <b>August 24</b>                              | <b>Monday</b>             | <b>Classes Begin (Residency/Evening Program)</b>                                       | WLBC Campus               |
| September 1 –December 8                       | Tuesday                   | Chapel All Programs                                                                    | PLHR                      |
| September 1                                   | Tuesday                   | Last day to register without paying late registration fees (Residency/Evening Program) | Fiscal Services           |
| September 2-4                                 | Wednesday – Friday        | Late Registration (Residency/Evening Program)                                          | WLBC Campus               |
| September 4                                   | Friday                    | Last Day to Drop/Add Classes – Residency Evening                                       | WLBC Campus               |
| September 7                                   | Monday                    | Observance of Labor Day                                                                | Campus Closed             |
| September 7-11                                | Monday – Friday           | Withdrawal Period for (Residency Evening Program) (W)                                  | Registrar's Office        |
| September 14-October 30                       | Monday – Friday           | Withdrawal Period for (Residency Evening Program) (WP/WF)                              | Registrar's Office        |
| <b>September 16-18</b>                        | <b>Wednesday – Friday</b> | <b>Modular I Institute Program</b>                                                     | <b>WLBC Campus</b>        |
| September 16-18                               | Wednesday                 | Orientation & Registration for Institute Program Students                              | WLBC Campus               |
| September 16                                  | Wednesday – Friday        | Classes Begin (Institute Program)                                                      | WLBC Campus               |
| September 18                                  | Friday                    | Opening Convocation                                                                    | Refuge Sanctuary          |
| <b>September 19</b>                           | <b>Saturday</b>           | <b>Session I Saturday Programs and Registration – Saturday Institute Program</b>       | WLBC Campus               |
| September 19                                  | Saturday                  | Last day register without paying late fees – Institute & Sat                           | WLBC Campus               |
| <b>September 21-23</b>                        | <b>Monday – Wednesday</b> | <b>Late Registration (Institute and Saturday Institute Programs)</b>                   | Registrar's Office        |
| September 21-22                               | Monday – Tuesday          | Orientation & Registration (Online Program)                                            |                           |
| <b>September 22</b>                           | <b>Tuesday</b>            | <b>Online Classes Begin</b>                                                            |                           |
| September 23                                  | Wednesday                 | Last Day to Drop/Add Schedule – Institute/Sat Ins Programs                             | WLBC Campus               |
| September 24-25                               | Thursday – Friday         | Withdrawal Period for Institute& Saturday Institute Programs) (W)                      | Registrar's Office        |
| September – 28<br>October 30                  | Monday – Friday           | Withdrawal Period for Institute and Saturday Institute Programs (WP/WF)                | Registrar's Office        |
| <b>September 29</b>                           | <b>Tuesday</b>            | <b>Online Last Day Drop and Add</b>                                                    |                           |
| October 19                                    | Monday                    | Graduation Filing Period Begins                                                        | Registrar's Office        |
| <b>October 21-23</b>                          | <b>Wednesday – Friday</b> | <b>Modular II for Institute Program</b>                                                | WLBC Campus               |
| October 22-24                                 | Wednesday – Friday        | Midterm examinations Residency/Evening Program                                         | WLBC Campus               |
| October 23-24                                 | Friday-Saturday           | Reaping the Harvest (Celebrating Widows)                                               | WLBC Campus               |
| <b>October 24</b>                             | <b>Saturday</b>           | <b>Session II for Saturday Program</b>                                                 | WLBC Campus               |
| October 24                                    | Saturday                  | Midterm examinations for Saturday Institute Program                                    | WLBC Campus               |
| November 2                                    | Monday                    | Withdrawal Failing Period Begins – All Programs (WF)                                   | Registrar's Office        |
| November 3                                    | Tuesday                   | Residency/Evening Chapel                                                               | PLHR                      |
| November 16, 2015 –<br>January 4, 2016        | Monday – Friday           | Pre-Registration for Spring 2010 – All Programs                                        | Advisors                  |
| <b>November 18-20</b>                         | <b>Wednesday – Friday</b> | <b>Modular III Institute Program</b>                                                   | <b>WLBC Campus</b>        |
| November 20                                   | Friday                    | Special Thanksgiving Celebration for Residency Evening                                 | Refuge Sanctuary          |
| <b>November 21</b>                            | <b>Saturday</b>           | <b>Session III Saturday Institute Program</b>                                          | WLBC Campus               |
| November 25-29                                | Wednesday – Sunday        | Observance of Thanksgiving Holidays                                                    | Campus Closed             |
| <b>December 10-12</b>                         | <b>Wednesday – Friday</b> | <b>Modular IV Institute Program</b>                                                    | WLBC Campus               |
| December 10-12                                | Monday-Friday             | Final Examinations Residency/Evening / Institute Programs                              | WLBC Campus               |
| December 11                                   | Friday                    | Christmas Cantata                                                                      | WLBC Campus               |
| <b>December 12</b>                            | <b>Saturday</b>           | <b>Session IV Saturday Institute Program</b>                                           | <b>WLBC Campus</b>        |
| December 12                                   | Saturday                  | Final Examinations / Saturday Institute Program                                        | WLBC Campus               |
| <b>December 18</b>                            | <b>Friday</b>             | <b>Online Classes End</b>                                                              |                           |
| December 13, 2015 -<br>January 4, 2015        | Sunday – Sunday           | Observance of Christmas/New Year's Holidays                                            | WLBC                      |

## ACADEMIC CALENDAR – Spring 2016

| DATE                                               | DAY                                        | EVENT                                                                                                                  | LOCATION                  |
|----------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>November 16, 2015 – February 29, 2016</b>       | <b>Monday – Thursday</b>                   | <b>Graduation Filing Period</b>                                                                                        | <b>Registrar's Office</b> |
| November 16-December 30<br>November 21-December 30 | Monday – Wednesday<br>Saturday – Wednesday | Pre-Registration – Residency/Institute Continuing Student<br>Pre-Registration – Saturday Institute Continuing Students | WLBC Campus               |
| January 4                                          | Monday                                     | Back-to-School Residency Evening/Institute Program / Orientation                                                       | WLB Fam Life Ctr          |
| January 4                                          | Monday                                     | Classes Begin-Registration Residency/Evening & Institute Programs                                                      | WLBC Campus               |
| <b>January 4-8</b>                                 | <b>Wednesday – Friday</b>                  | <b>Modular V – Institute Program</b>                                                                                   | <b>WLBC Campus</b>        |
| <b>January – May</b>                               | <b>Tuesdays</b>                            | <b>Chapel Services for all Programs</b>                                                                                | <b>WLBC Campus</b>        |
| <b>January 9</b>                                   | <b>Saturday</b>                            | <b>Registration – Modular V – Saturday Institute Program</b>                                                           | <b>WLBC Campus</b>        |
| January 9                                          | Saturday                                   | Last Day to Register without late fees – Institute/Saturday Institute                                                  | Registrar's Office        |
| January 12                                         | Tuesday                                    | Late Registration Without Late Fees Residency/ Evening Programs                                                        | Registrar's Office        |
| January 13-15                                      | Wednesday – Friday                         | Late Registration Residency Evening – Drop/Add                                                                         | Registrar's Office        |
| January 14-15                                      | Thursday – Friday                          | Withdrawal Period for Institute and Saturday Institute (W)                                                             | Registrar's Office        |
| January 15                                         | Friday                                     | Last Day to Drop / Add – Residency /Evening                                                                            | Registrar's Office        |
| January 18                                         | Monday                                     | Observance of Dr. Martin Luther King, Jr. Birthday                                                                     | College Closed            |
| January 19 - 22                                    | Tuesday – Friday                           | Withdrawal Period for Residency Evening (W)                                                                            | Registrar's Office        |
| January 19–March 13                                | Tuesday –Saturday                          | Withdrawal Period for Institute/Sat. Inst. Prog (WP or WF)                                                             | Registrar's Office        |
| January 19–April 1                                 | Tuesday -Friday                            | Withdrawal Period for Residency/Evening Prog (WP or WF)                                                                | Registrar's Office        |
| <b>January 25</b>                                  | <b>Monday</b>                              | <b>Online Classes Begin</b>                                                                                            | <b>WLBC Online</b>        |
| <b>February 2</b>                                  | <b>Tuesday</b>                             | <b>Late Registration Without Late Fees Online Program</b>                                                              | <b>WLBC Online</b>        |
| <b>February 3-5</b>                                | <b>Wednesday – Friday</b>                  | <b>Late Registration Online Program – Drop/Add</b>                                                                     | <b>WLBC Online</b>        |
| <b>February 5</b>                                  | <b>Friday</b>                              | <b>Last Day to Drop/Add Classes – Online Classes</b>                                                                   | <b>WLBC Online</b>        |
| <b>February 5-6</b>                                | <b>Friday-Saturday</b>                     | <b>The Harlem Legends Event</b>                                                                                        |                           |
| <b>February 8-12</b>                               | <b>Monday – Friday</b>                     | <b>Withdrawal Period for Online Classes (W)</b>                                                                        | <b>WLBC Online</b>        |
| <b>February 17–19</b>                              | <b>Wednesday – Friday</b>                  | <b>Module VI (Institute Program)</b>                                                                                   | <b>WLBC</b>               |
| <b>February 20</b>                                 | <b>Saturday</b>                            | <b>Module VI (Saturday Institute Program)</b>                                                                          | <b>WLBC</b>               |
| February 16– April 9                               | Tuesday – Friday                           | Withdrawal Period for Online Classes (WP/WF)                                                                           | WLBC Online               |
| February 18-20                                     | Thursday – Saturday                        | ABHE Annual Meeting                                                                                                    | Orlando, FL               |
| <b>March 1–March 31</b>                            | <b>Tuesday – Thursday</b>                  | <b>Late Graduation Filing Period – Late fee apply</b>                                                                  | <b>Registrar's Office</b> |
| March 7–6                                          | Monday-Friday                              | Spring Break – Campus Closes                                                                                           | No Classes                |
| March 14-18                                        | Monday-Friday                              | Midterm examinations (Residency/Evening Program)                                                                       | WLBC                      |
| March 14-April 16                                  | Monday – Friday                            | Withdrawal Failing Period – Institute/Sat. Programs (WF)                                                               | Registrar's Office        |
| March 14 – August 21                               | Monday – Saturday                          | Pre-Registration                                                                                                       | WLBC                      |
| <b>March 16-18</b>                                 | <b>Wednesday – Friday</b>                  | <b>Modular VII (Institute Program) / Midterm Exams</b>                                                                 | <b>WLBC</b>               |
| <b>March 19</b>                                    | <b>Saturday</b>                            | <b>Session VII (Saturday Institute Program) / Midterm Exams</b>                                                        | <b>WLBC</b>               |
| <b>March 19</b>                                    | <b>Saturday</b>                            | <b>The Harlem Legends Event</b>                                                                                        |                           |
| April 4-May 7                                      | Monday – Friday                            | Withdrawal Failing Period – Residency Program (WF)                                                                     | Registrar's Office        |
| <b>April 13-15</b>                                 | <b>Wednesday – Friday</b>                  | <b>Module VIII (Institute Program)</b>                                                                                 | <b>WLBC</b>               |
| April 11-15                                        | Monday – Friday                            | Final Exams – Institute Program                                                                                        | WLBC                      |
| <b>April 11-May 28</b>                             | <b>Monday – Friday</b>                     | <b>Withdrawal Failing Period – Online Program (WF)</b>                                                                 | <b>Registrar's Office</b> |
| April 15-16                                        | Friday – Saturday                          | Annual Christian Arts Celebration/Career/College Fair                                                                  | WLB Fam Life Ctr          |
| <b>April 16</b>                                    | <b>Saturday</b>                            | <b>Module VIII (Saturday Institute Program)</b>                                                                        | <b>WLBC</b>               |
| April 17                                           | Saturday                                   | Final Exams – Saturday Institute Program                                                                               | WLBC                      |
| May 2 – 6                                          | Monday – Friday                            | Final Exams – Residency/Evening Program                                                                                | WLBC                      |
| <b>May 17</b>                                      | <b>Tuesday</b>                             | <b>Baccalaureate</b>                                                                                                   | <b>Refuge Sanctuary</b>   |
| May 18                                             | Wednesday                                  | Graduation Rehearsal                                                                                                   | Refuge Sanctuary          |
| <b>May 18</b>                                      | <b>Wednesday</b>                           | <b>Commencement</b>                                                                                                    | <b>Refuge Sanctuary</b>   |
| <b>May 23 – 27</b>                                 | <b>Monday – Friday</b>                     | <b>Final Exams – Online Program</b>                                                                                    | <b>WLBC</b>               |
| <b>June 20 –July 8</b>                             | <b>Monday – Friday</b>                     | <b>Summer School</b>                                                                                                   | <b>WLBC Campus</b>        |
| July 4                                             | Monday                                     | Observance of Independence Day                                                                                         | School Closed             |

## ACADEMIC CALDENDAR – Fall 2016

| DATE                                          | DAY                       | EVENT                                                                                  | LOCATION                  |
|-----------------------------------------------|---------------------------|----------------------------------------------------------------------------------------|---------------------------|
| <b>October 17, 2016<br/>February 28, 2017</b> | <b>Monday – Tuesday</b>   | <b>Graduation Filing Period</b>                                                        | <b>Registrar's Office</b> |
| <b>May 5-August 12</b>                        | Thursday – Friday         | Pre-Registration – Continuing Students                                                 | WLBC Campus               |
| August 15-17                                  | Monday – Wednesday        | Final Registration (Residency/Evening Program)                                         | WLBC Campus               |
| August 22                                     | Monday                    | Orientation/Registration (Residency/Evening Program)                                   | WLBC Campus               |
| <b>August 22</b>                              | <b>Monday</b>             | <b>Classes Begin (Residency/Evening Program)</b>                                       | WLBC Campus               |
| August 30 –December 6                         | Tuesday                   | Chapel All Programs                                                                    | PLHR                      |
| August 30                                     | Tuesday                   | Last day to register without paying late registration fees (Residency/Evening Program) | Fiscal Services           |
| August 31 -September 2                        | Wednesday – Friday        | Late Registration (Residency/Evening Program)                                          | WLBC Campus               |
| September 2                                   | Friday                    | Last Day to Drop/Add Classes – Residency Evening                                       | WLBC Campus               |
| September 5                                   | Monday                    | Observance of Labor Day                                                                | Campus Closed             |
| September 5-9                                 | Monday – Friday           | Withdrawal Period for (Residency Evening Program) (W)                                  | Registrar's Office        |
| September 12-October 28                       | Monday – Friday           | Withdrawal Period for (Residency Evening Program) (WP/WF)                              | Registrar's Office        |
| <b>September 21-23</b>                        | <b>Wednesday – Friday</b> | <b>Modular I Institute Program</b>                                                     | <b>WLBC Campus</b>        |
| September 21                                  | Wednesday                 | Orientation & Registration for Institute Program Students                              | WLBC Campus               |
| September 21-23                               | Wednesday – Friday        | Classes Begin (Institute Program)                                                      | WLBC Campus               |
| September 23                                  | Friday                    | Opening Convocation                                                                    | Refuge Sanctuary          |
| <b>September 24</b>                           | <b>Saturday</b>           | <b>Session I Saturday Programs and Registration – Saturday Institute Program</b>       | WLBC Campus               |
| September 24                                  | Saturday                  | Last day register without paying late fees – Institute & Sat                           | WLBC Campus               |
| <b>September 21-23</b>                        | <b>Wednesday – Friday</b> | <b>Late Registration (Institute and Saturday Institute Programs)</b>                   | Registrar's Office        |
| September 21-22                               | Monday – Tuesday          | Orientation & Registration (Online Program)                                            |                           |
| <b>September 27</b>                           | <b>Tuesday</b>            | <b>Online Classes Begin</b>                                                            |                           |
| September 21                                  | Wednesday                 | Last Day to Drop/Add Schedule – Institute/Sat Ins Programs                             | WLBC Campus               |
| September 22-23                               | Thursday – Friday         | Withdrawal Period for Institute& Saturday Institute Programs) (W)                      | Registrar's Office        |
| September – 26<br>October 28                  | Monday – Friday           | Withdrawal Period for Institute and Saturday Institute Programs (WP/WF)                | Registrar's Office        |
| <b>September 27</b>                           | <b>Tuesday</b>            | <b>Online Last Day Drop and Add</b>                                                    |                           |
| October 17                                    | Monday                    | Graduation Filing Period Begins                                                        | Registrar's Office        |
| <b>October 19-21</b>                          | <b>Wednesday – Friday</b> | <b>Modular II for Institute Program</b>                                                | WLBC Campus               |
| October 19-21                                 | Wednesday – Friday        | Midterm examinations Residency/Evening Program                                         | WLBC Campus               |
| October 21-22                                 | Friday-Saturday           | Reaping the Harvest (Celebrating Widows)                                               | WLBC Campus               |
| <b>October 22</b>                             | <b>Saturday</b>           | <b>Session II for Saturday Program</b>                                                 | WLBC Campus               |
| October 22                                    | Saturday                  | Midterm examinations for Saturday Institute Program                                    | WLBC Campus               |
| October 31                                    | Monday                    | Withdrawal Failing Period Begins – All Programs (WF)                                   | Registrar's Office        |
| November 1                                    | Tuesday                   | Residency/Evening Chapel                                                               | PLHR                      |
| November 14, 2016 –<br>January 2, 2017        | Monday – Friday           | Pre-Registration for Spring 2010 – All Programs                                        | Advisors                  |
| <b>November 16-18</b>                         | <b>Wednesday – Friday</b> | <b>Modular III Institute Program</b>                                                   | <b>WLBC Campus</b>        |
| November 18                                   | Friday                    | Special Thanksgiving Celebration for Residency Evening                                 | Refuge Sanctuary          |
| <b>November 19</b>                            | <b>Saturday</b>           | <b>Session III Saturday Institute Program</b>                                          | WLBC Campus               |
| November 23-27                                | Wednesday – Sunday        | Observance of Thanksgiving Holidays                                                    | Campus Closed             |
| December 12-16                                | Monday-Friday             | Final Examinations Residency/Evening / Institute Programs                              | WLBC Campus               |
| <b>December 14-16</b>                         | <b>Wednesday – Friday</b> | <b>Modular IV Institute Program</b>                                                    | WLBC Campus               |
| December 16                                   | Friday                    | Christmas Cantata                                                                      | WLBC Campus               |
| <b>December 17</b>                            | <b>Saturday</b>           | <b>Session IV Saturday Institute Program</b>                                           | <b>WLBC Campus</b>        |
| December 17                                   | Saturday                  | Final Examinations / Saturday Institute Program                                        | WLBC Campus               |
| <b>December 23</b>                            | <b>Friday</b>             | <b>Online Classes End</b>                                                              |                           |
| December 13, 2016 -<br>January 3, 2017        | Sunday – Tuesday          | Observance of Christmas/New Year's Holidays                                            | WLBC                      |



## ACADEMIC CALENDAR – Spring 2017

| DATE                                               | DAY                                  | EVENT                                                                                                                  | LOCATION                  |
|----------------------------------------------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>October 17, 2016 – February 28, 2017</b>        | <b>Monday – Tuesday</b>              | <b>Graduation Filing Period</b>                                                                                        | <b>Registrar's Office</b> |
| November 14-December 30<br>November 19-December 30 | Monday – Friday<br>Saturday – Friday | Pre-Registration – Residency/Institute Continuing Student<br>Pre-Registration – Saturday Institute Continuing Students | WLBC Campus               |
| January 4                                          | Wednesday                            | Back-to-School Residency Evening/Institute Program / Orientation                                                       | WLB Fam Life Ctr          |
| January 4                                          | Wednesday                            | Classes Begin-Registration Residency/Evening & Institute Programs                                                      | WLBC Campus               |
| <b>January 4-6</b>                                 | <b>Monday – Friday</b>               | <b>Modular V – Institute Program</b>                                                                                   | <b>WLBC Campus</b>        |
| <b>January – May</b>                               | <b>Tuesdays</b>                      | <b>Chapel Services for all Programs</b>                                                                                | <b>WLBC Campus</b>        |
| <b>January 7</b>                                   | <b>Saturday</b>                      | <b>Registration – Modular V – Saturday Institute Program</b>                                                           | <b>WLBC Campus</b>        |
| January 7                                          | Saturday                             | Last Day to Register without late fees – Institute/Saturday Institute                                                  | Registrar's Office        |
| January 10                                         | Tuesday                              | Late Registration Without Late Fees Residency/ Evening Programs                                                        | Registrar's Office        |
| January 11-13                                      | Wednesday – Friday                   | Late Registration Residency Evening – Drop/Add                                                                         | Registrar's Office        |
| January 12-13                                      | Thursday – Friday                    | Withdrawal Period for Institute and Saturday Institute (W)                                                             | Registrar's Office        |
| January 13                                         | Friday                               | Last Day to Drop / Add – Residency /Evening                                                                            | Registrar's Office        |
| January 16                                         | Monday                               | Observance of Dr. Martin Luther King, Jr. Birthday                                                                     | College Closed            |
| January 17 - 20                                    | Tuesday – Friday                     | Withdrawal Period for Residency Evening (W)                                                                            | Registrar's Office        |
| January 17–March 11                                | Tuesday –Saturday                    | Withdrawal Period for Institute/Sat. Inst. Prog (WP or WF)                                                             | Registrar's Office        |
| January 17–March 31                                | Tuesday -Friday                      | Withdrawal Period for Residency/Evening Prog (WP or WF)                                                                | Registrar's Office        |
| <b>January 23</b>                                  | <b>Monday</b>                        | <b>Online Classes Begin</b>                                                                                            | <b>WLBC Online</b>        |
| <b>January 31</b>                                  | <b>Tuesday</b>                       | <b>Late Registration Without Late Fees Online Program</b>                                                              | <b>WLBC Online</b>        |
| <b>February 1-3</b>                                | <b>Wednesday – Friday</b>            | <b>Late Registration Online Program – Drop/Add</b>                                                                     | <b>WLBC Online</b>        |
| <b>February 3</b>                                  | <b>Friday</b>                        | <b>Last Day to Drop/Add Classes – Online Classes</b>                                                                   | <b>WLBC Online</b>        |
| <b>February 3-4</b>                                | <b>Friday-Saturday</b>               | <b>The Harlem Legends Event</b>                                                                                        |                           |
| <b>February 6-10</b>                               | <b>Monday – Friday</b>               | <b>Withdrawal Period for Online Classes (W)</b>                                                                        | <b>WLBC Online</b>        |
| <b>February 8-10</b>                               | <b>Wednesday – Friday</b>            | <b>Module VI (Institute Program)</b>                                                                                   | <b>WLBC</b>               |
| <b>February 11</b>                                 | <b>Saturday</b>                      | <b>Module VI (Saturday Institute Program)</b>                                                                          | <b>WLBC</b>               |
| February 14– April 7                               | Tuesday – Friday                     | Withdrawal Period for Online Classes (WP/WF)                                                                           | WLBC Online               |
| February 16-18                                     | Thursday – Saturday                  | ABHE Annual Meeting                                                                                                    | Orlando, FL               |
| <b>March 1–March 31</b>                            | <b>Wednesday – Friday</b>            | <b>Late Graduation Filing Period – Late fee apply</b>                                                                  | <b>Registrar's Office</b> |
| March 6–10                                         | Monday-Friday                        | Spring Break – Campus Closes                                                                                           | No Classes                |
| March 13-17                                        | Monday-Friday                        | Midterm examinations (Residency/Evening Program)                                                                       | WLBC                      |
| March 13-April 14                                  | Monday – Friday                      | Withdrawal Failing Period – Institute/Sat. Programs (WF)                                                               | Registrar's Office        |
| March 13 – August 19                               | Monday – Saturday                    | Pre-Registration                                                                                                       | WLBC                      |
| <b>March 15-17</b>                                 | <b>Wednesday – Friday</b>            | <b>Modular VII (Institute Program) / Midterm Exams</b>                                                                 | <b>WLBC</b>               |
| <b>March 18</b>                                    | <b>Saturday</b>                      | <b>Session VII (Saturday Institute Program) / Midterm Exams</b>                                                        | <b>WLBC</b>               |
| April 3-May 5                                      | Monday – Friday                      | Withdrawal Failing Period – Residency Program (WF)                                                                     | Registrar's Office        |
| April 3-7                                          | Monday – Friday                      | Final Exams – Institute Program                                                                                        | WLBC                      |
| <b>April 5-7</b>                                   | <b>Wednesday – Friday</b>            | <b>Module VIII (Institute Program)</b>                                                                                 | <b>WLBC</b>               |
| <b>April 8</b>                                     | <b>Saturday</b>                      | <b>Module VIII (Saturday Institute Program)</b>                                                                        | <b>WLBC</b>               |
| April 7-8                                          | Friday – Saturday                    | Annual Christian Arts Celebration/Career/College Fair                                                                  | WLB Fam Life Ctr          |
| April 8                                            | Saturday                             | Final Exams – Saturday Institute Program                                                                               | WLBC                      |
| <b>April 10-May 26</b>                             | <b>Monday – Friday</b>               | <b>Withdrawal Failing Period – Online Program (WF)</b>                                                                 | <b>Registrar's Office</b> |
| May 1 – 5                                          | Monday – Friday                      | Final Exams – Residency/Evening Program                                                                                | WLBC                      |
| <b>May 15</b>                                      | <b>Tuesday</b>                       | <b>Baccalaureate</b>                                                                                                   | <b>Refuge Sanctuary</b>   |
| May 17                                             | Wednesday                            | Graduation Rehearsal                                                                                                   | Refuge Sanctuary          |
| <b>May 17</b>                                      | <b>Wednesday</b>                     | <b>Commencement</b>                                                                                                    | <b>Refuge Sanctuary</b>   |
| <b>May 22 – 26</b>                                 | <b>Monday – Friday</b>               | <b>Final Exams – Online Program</b>                                                                                    | <b>WLBC</b>               |
| <b>June 19–July 7</b>                              | <b>Monday – Friday</b>               | <b>Summer School</b>                                                                                                   | <b>WLBC Campus</b>        |
| July 4                                             | Tuesday                              | Observance of Independence Day                                                                                         | School Closed             |